

Council Resolution # 7 of 2015

Adopting a Budget Calendar for the Preparation of the Fiscal Year 2015-2016 City Budget

By Councilor McCormick

January 8, 2015

WHEREAS, the City Budget is the financial document that funds the many services provided by local City government; and,

WHEREAS, the City's fiscal year begins on July 1st of each year and the City Council must adopt a final City Budget by the end of June each year for the next budget year; and,

WHEREAS, adequate preparation, review, and eventual adoption of the annual City Budget is an open process that lasts several months; and,

WHEREAS, for the preparation of the Fiscal Year 2015-2016 budget the City Manager recommends the following budget calendar be adopted:

Fiscal Year 2015-16 Budget Preparation Calendar		
Department Heads receive budget packets	January	9
Department Heads return budget packets	February	13
Comptroller compiles Department Head budgets and revenue estimates	March	13
Comptroller and Manager meet with Department Heads to review budgets	March	16-27
Preliminary budget presented to Council	April	9
Department Head presentations to Council	April	9, 16, 23, 30
Individual City Councilor presentations to Council	April	30
City Manager submits preliminary balanced budget based on Council input	May	14
Final balanced budget based on Council input and revised revenue estimates	May	28
Public hearing on budget	May	28
Budget adoption	June	4

NOW, THEREFORE, BE IT RESOLVED, that the City Council sets the above listed dates as the official budget calendar for the preparation of the City of Auburn Fiscal Year 2015-2016 Budget and that all business pertaining to the City Council called for in said calendar will be scheduled as part of regular City Council meeting agendas in accordance with the Council Rules and Procedures; and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the public of the dates as set forth herein and that throughout this budget preparation process the City

Clerk shall immediately make available to the public all budget related documents as they become available to the Council.

Seconded by Councilor Cuddy

	AYES	NOES
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
CARRIED AND ADOPTED	x	

I do hereby certify that the foregoing is a correct copy of the vote for Council Resolution # 7 of 2015 of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 8th day of January, 2015 and that the City Council approved such by the vote listed above.



Charles Mason, City Clerk Date: January 9, 2015