

**Auburn City Council  
Regular Meeting  
Thursday, November 19, 2015 6:00PM  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

**1. Roll Call** – The City Clerk called the roll. Councilors McCormick, Camardo, Cuddy, and Ruzicka, and Mayor Quill were all present.

**The following City Staff was present:**

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- City Comptroller, Laura Wills
- Superintendent of Engineering, William Lupien
- Director of Municipal Utilities, Vicky Murphy

**2. Pledge of Allegiance to the Flag** – Mayor Quill led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Mayor Quill asked for a moment of silent prayer.

**4. Public Announcements –**

The City Clerk read the following announcements:

**A. Thanksgiving Week - Special Trash Pick-up Schedule**

Due to the Observance of the Thanksgiving Day Holiday there will be no curbside trash or recycling pick-up in the City of Auburn on Thursday, November 26, 2015.

The following special trash pick-up schedule will be in effect for Thanksgiving week:

- If your trash pick-up day is normally Tuesday, you will be picked up on Monday, November 23, 2015
- If your trash pick-up day is normally Wednesday, you will be picked up on Tuesday, November 24, 2015
- If your trash pick-up day is normally Thursday, you will be picked up on Wednesday, November 25, 2015
- There is no change in service for Friday pick-up.

**5. Ceremonial Presentations and Proclamations - none**

**6. Public to be Heard** – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Tim Chadwich, Pulsifer Drive

Mr. Chadwich discussed a response he received from the City regarding his interest in purchasing City-owned property that adjoins his property on Pulsifer Dr. from the City.

Alicia Procino, Wilbur Avenue

Ms. Procino discussed the needs of food pantries in the community at the Thanksgiving holiday time. She encouraged citizens to support their community food pantries.

## **7. Approval of Meeting Minutes:**

### **A. November 12, 2015, City Council meeting minutes.**

Motion to approve by Councilor McCormick, seconded by Councilor Cuddy.

The motion to approve the minutes of November 12, 2015 carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

## **8. Reports of City Officials**

### **A. City Manager's Report**

- The New York State Department of Transportation has completed work at the intersection of Grant Avenue and Seymour Street in which they installed advance green arrows and additional road signage in an attempt to improve the safety of the intersection.
- Superintendent of Engineering William Lupien reported that the roads scheduled for repair or replacement as part of the 2015 City Road Improvement Program were now completed. Additional work scheduled on City owned parking lots will be completed in the future.

### **B. Reports from members of Council**

- Council McCormick reported on meetings she attended during the week pertaining to the City Parks Master Planning process; the Owasco Lake Watershed Management Agency; and, the proposed manure management legislation public hearing.
- Councilor Cuddy reported on meetings he attended during the week.
- Mayor Quill reported on meetings he attended during the week.

## **9. Matters to Come Before Council**

### **A. State Environmental Quality Review Act Resolutions (SEQR)-None**

### **B. Ordinances - None**

### **C. Local Laws – None**

### **D. Resolutions**

#### **D1. Council Resolution #126 of 2015 - Adopting the Audit Report for the Year ended June 30, 2014**

By Councilor McCormick, Seconded by Councilor Cuddy. November 19, 2015.

WHEREAS, the City of Auburn is required by State and Federal government regulations to conduct an audit of its finances annually and the firm of Ciaschi Dietershagen Little & Mickelson, LLP was engaged to conduct an audit for the fiscal year ended June 30, 2015; and WHEREAS, the audit firm issued a report and provided basic financial statements as well as a report on internal controls and compliance in accordance with government auditing standards; and

WHEREAS, the audit firm has provided a letter on required communications to the City Council which sets forth significant accounting policies, accounting estimates, audit adjustments, consultations and issues discussed prior to retention of independent auditors; and

WHEREAS, the audit firm has presented its finding to the Auburn City Council by means of a presentation at the Council meeting on November 12, 2015 and it is now necessary that the Council adopt the audit report.

NOW THEREFORE BE IT RESOLVED that the Auburn City Council does hereby adopt the City of Auburn, New York Audit Report for the year ending June 30, 2015 prepared by Ciaschi Dietershagen Little & Mickelson, LLP in compliance with all governmental regulations.

The motion to approve carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

## **D2. Appointment Resolution #127 of 2015 for an Appointment to the City of Auburn's Historic and Cultural Sites Commission**

By Councilor Camardo, Seconded by Councilor McCormick. November 19, 2015.

WHEREAS, the Historic and Cultural Sites Commission was originally established by Ordinance #1 of 2000, said Ordinance set forth the legislative intent, purpose, powers and membership of the Commission; and

WHEREAS, the members of the Historic and Cultural Sites Commission are appointed by the Mayor of the City of Auburn with the approval of the majority of the City Council; and

WHEREAS, there is one member vacancy for the designee of the Auburn Downtown BID; and

WHEREAS, the Mayor and City Council are desirous of appointing the following person and this person shall be appointed to her position for the remainder of the term of three (3) years commencing effective November 1, 2015 and terminating October 31, 2017:

- Replacement appointment – Jesse Kline, City of Auburn.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Auburn that Jesse Kline be appointed as a member of the Historic and Cultural Sites Commission, and is appointed for a term of three (3) years, effective November 1, 2015 and expiring October 31, 2017.

The motion to approve carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

## **D3. Land Sale Resolution #128 of 2015 Authorizing the Sale of Property at 8-10 Franklin Street**

By Councilor Ruzicka, Seconded by Councilor Camardo. November 19, 2015.

WHEREAS, the City of Auburn has acquired title and ownership to a house and lot situated at 8-10 Franklin Street, Auburn, New York; and

WHEREAS, John Davidson, residing at 4 Franklin Street, Auburn, New York, has contacted the City and is desirous of obtaining ownership of the property through a negotiated purchase/sale; and,

WHEREAS, John Davidson has offered the sum of \$25,000 in order to obtain title for the property and make it part of his adjoining property for residential use; and  
WHEREAS, the City has contacted adjoining property owners and no one else is interested in obtaining title to the premises and said premises are surplus property no longer needed for City purposes.

NOW THEREFORE BE IT RESOLVED that the Auburn City Council does accept an offer in the amount of \$25,000 to sell property at 8-10 Franklin Street, Auburn, New York to John Davidson; and

BE IT FURTHER RESOLVED that the Auburn City Council declares that said property is surplus property and no longer needed for City purposes and does authorize the Mayor to sign all necessary documents in order to convey the property to John Davidson.

The motion to approve carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

**D4. Financial Resolution #129 of 2015 to accept funding from a NYS Division of Homeland Security and Emergency Services (SLETPP) Grant**

By Councilor Ruzicka, Seconded by Councilor Camardo. November 19, 2015.

WHEREAS, the Cayuga County Sheriff's Office was awarded funding from the NYS Division of Homeland Security and Emergency Services under a 2015 State Law Enforcement Terrorism Prevention Program (SLETPP) Grant towards enhancing terrorism prevention and response capabilities of Cayuga County; and

WHEREAS, through a partnership with the Cayuga County Sheriff's Office, the City of Auburn Police Department will receive \$11,362 of SLETPP Grant funding towards the procurement of tactical law enforcement protective equipment body armor; and

WHEREAS, the City must recognize these grant funds as part of the FY 2015-2016 operating budget and execute all necessary documents in connection therewith.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK:

1. That the Mayor, or authorized representative, is authorized to accept grant funding in the amount of \$11,362 from the Cayuga County Sheriff's Office 2015 SLETPP Grant and to execute any reimbursement forms or other necessary documents to complete the project.
2. That the City Comptroller's Office is authorized and directed to amend the FY 2015-2016 Auburn Police Department Other Equipment Budget account (A3120.250) by increasing the expense authorization in the amount of \$11,362 and to recognize grant revenue to the State Aid- Police Grants account (A99.3829) in the amount of \$11,362.
3. This resolution shall take effect immediately upon its adoption.

The motion to approve carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

**D5. Council Resolution #130 of 2015 for an Appointment of Commissioner of Deeds**

By Councilor Ruzicka, Seconded by Councilor Camardo. November 19, 2015.

WHEREAS, the Auburn City Council has appointed Commissioners of Deeds to allow a person the authority to take affidavits, depositions and acknowledgments of deeds for use in the City in which the person is appointed. The powers are similar to that of a Notary Public; and

WHEREAS, Section 139 of the Executive Law of the State of New York sets forth the authority and procedure for appointment of Commissioner of Deeds and those persons shall be appointed by the City Council for a designated term; and

WHEREAS, the term of each Commissioner of Deeds shall expire on the 31st of December of the even-numbered year next after he/she shall be appointed and there are requirements that the person receiving the designation must reside or work in the City of Auburn and can only administer the Commission within the City of Auburn. Those persons must file an Oath of Office with the City Clerk and with the County Clerk.

NOW THEREFORE BE IT RESOLVED that the Auburn City Council does hereby appoint the list of persons attached to this Resolution as a Commissioner of Deeds pursuant to the authority provided by Section 139 of the Executive Law of the State of New York and said appointment shall be effective from the date of approval of this Resolution and shall continue until December 31, 2016.

Councilor Ruzicka made a motion to amend Resolution #130 of 2015 to add the name of Peter Ruzicka to the list of individuals being appointed as a Commissioner of Deeds with a term beginning November 19, 2015 and concluding December 31, 2016. Councilor Camardo seconded the motion. The motion to amend carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

The motion to approve as amended carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

#### **E. Tabled Legislation – None**

#### **F. Staff/Vendor Presentations**

F1. Presentation on Sewer Credits for Pool Owners by Vicky Murphy, Director of Municipal Utilities

#### **10. Other Business**

**Executive Session.** Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Cuddy. Council voted to enter an executive session regarding the following matters:

1. Collective negotiations pursuant to article fourteen of the civil service law (NYS “The Open Meeting Law”, Article 7, Section 105-E)
2. A matter made confidential by Federal or State law. (Section 4503 of the Civil Practice Law and Rules establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.)

The motion to enter executive session carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye. The Council entered Executive Session at 6:55 p.m. Executive session adjourned at 8:10 p.m.

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:11 p.m.

Minutes submitted to the City Council on November 20, 2015 by:

Charles Mason  
City Clerk

On November 24, 2015 a motion to approve the minutes of the November 19, 2015 Auburn, NY City Council meeting was made by Councilor Camardo, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

*I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 19th day of November, 2015 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk      Date: November 25, 2015*