

**Auburn City Council
Regular Meeting
Thursday, October 22, 2015 4:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 4:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors McCormick, Camardo, Cuddy, and Ruzicka, and Mayor Quill were all present.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Director of Planning and Economic Development, Jenny Haines
- Senior Planner, Tiffany Beebee
- Assistant Corporation Counsel, Stacy DeForrest

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The City Clerk read the following announcements:

A. The next meeting of the Auburn Industrial Development Authority (AIDA) will be held on Wednesday, October 28, 2015 at 5 p.m. at the first floor conference room of 2 State Street in downtown Auburn.

5. Ceremonial Presentations and Proclamations - none

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Maureen Riester, Union Street

Ms. Riester also works as the marketing and development director for the Cayuga Economic Development Agency (CEDA). She spoke to inform the public about the Solarize Cayuga program. The program has concluded a series of workshops it facilitated this year and there is still time for people who may be interested in investing in solar panels for their homes.

7. Approval of Meeting Minutes:

A. October 15, 2015, City Council meeting minutes.

Motion to approve by Councilor Camardo, seconded by Councilor McCormick.

The motion to approve the minutes of October 15, 2015 carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

8. Reports of City Officials

A. City Manager's Report

- At last week's Council meeting residents of the Case Avenue area of the City attended the Council meeting and spoke about a proposed cell tower installation at a location owned by the Auburn Industrial Development Authority (AIDA). It was requested by Council at last week's meeting to invite members of AIDA to a future Council meeting to explain the process being used for this proposed project. The Manager invited Andrew Fish, Executive Director of the Cayuga Economic Development Agency and James Dacey, Chair of the AIDA Board to address the Council. Mr. Fish and Mr. Dacey spoke. Councilor Camardo asked that the two men return to next week's meeting to explain the project again in case there were residents that were not aware they were scheduled to be at this meeting. Councilor McCormick discussed that the video recording of meetings is on the City website for people to view that may miss meetings of interest.

B. Reports from members of Council

Councilor McCormick commented on the annual Cayuga County Chamber of Commerce annual dinner that she and the Mayor attended earlier in the week, as well as, the 1 year anniversary celebration for the Village at Auburn Grove apartments.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)-None

B. Ordinances - None

C. Local Laws – None

D. Resolutions - None

E. Tabled Legislation – None

F. Staff/Vendor Presentations

• Historic and Cultural Sites Commission Annual Report

Maxine Alberici, Chair of the Historic and Cultural Sites Commission, and Gillian Sears, Administrative & Project Coordinator for the Cayuga County Office of Tourism led a presentation to provide an annual report of the Commission's activities to the Council.

• Announcing of the new Downtown Business Improvement District Executive Director

Connie Reilly the Executive Director of the Downtown BID introduced Stephanie DeVito who will be replacing her upon her retirement from the BID on October 30, 2015. Ms. Reilly has served as the BID Director for 8 years. Mayor Quill presented Ms. Reilly with a 'Key to

Downtown Auburn' to thank her on behalf of the City for her many years of service improving our downtown. Councilor McCormick spoke and stated that Ms. Reilly will be missed because she has been the heart and soul of downtown.

• **City Parks Master Plan – State University of New York College of Environmental Science and Forestry (SUNY-ESF)**

Tiffany Beebee, Senior Planner introduced the City Parks Master Plan. The Master Plan will guide decisions about the improvement, management, and maintenance of parks and playgrounds in the City for the next 10 years. It will look at using our resources more effectively while creating a sustainable and resilient park system that provides multiple recreation, health, environmental, and economic benefits to community members. The City is partnering with the SUNY ESF Center for Community Design Research to complete this master plan. An advisory committee consisting of city staff and community members will also help guide the process. Multiple community meetings will be held throughout the process to gain valuable input and community members will also have the chance to participate in a survey. Community meetings will be held on November 4 and November 7, 2015, times and locations to be determined. There will also be a meeting held in conjunction with the City's CDBG Action Plan outreach on Tuesday, November 10, 2015, 6-8 pm, at the Havanna Room, Phoenix Building, 2 South Street. Ms. Beebee then introduced the representative from SUNY-ESF Center for Community Design Research who explained how the master plan process would work.

• **Planning Office Public Meeting Updates –**

Jenny Haines, Director of the Office of Planning and Economic Development provided the Council with an overview of three upcoming initiatives from the Office of Planning and Economic Development. The three initiatives are the The City Parks and Greenspace Master Plan that was discussed separately earlier on this agenda; the Auburn Sparks initiative part of the City's Brownfield Opportunity Area (BOA) Program; and, the 2016-2017 Community Development Block Grant (CDBG) Action Plan. Auburn Sparks is a community-driven effort to revitalize the City's downtown core and Owasco River corridor. This revitalization effort is being funded through the New York State Brownfield Opportunity Area (BOA) Program, which helps communities identify end uses and solutions for the vacant and underutilized sites in their neighborhoods. This program is working to move forward the strategy outlined in the City's Comprehensive Plan related to identifying vacant and industrial sites and encouraging their reintegration into Auburn's economy (see Comprehensive Plan pp. 69-70).

The purpose of this study is to develop a comprehensive framework for the Downtown/Owasco River Corridor study area that considers the community's strong industrial history centered on Route 20 and the Owasco River. This area-wide revitalization plan will provide a framework for redevelopment initiatives that improve the economy and quality of life for residents and businesses. There is additional information on the Auburn Sparks website:

<http://auburnsparks.com/>

As is the case each year in developing the CDBG Action Plan, the City will be holding public meetings in order to gain input on funding priorities. CDBG will begin its annual action plan

outreach with a public meeting on Tuesday, November 10, 2015, from 6-8pm at the Havanna Room, Phoenix Building, located at 2 South Street. The first Public Hearing will take place on Tuesday, December 1, 2015 at 6:30pm at the Auburn Planning Board Meeting, located in Council Chambers, and the second Public Hearing will take place in late January 2016 at a City Council meeting. These meetings will be looking for public input regarding CDBG funding and priority areas in the City (ie. Housing, Sidewalk improvements, Human Service impacts, etc). Staff anticipates preparing the 2016-2017 CDBG Action Plan for City Council consideration in February 2016.

• September 2015 Monthly Budget Reports

The City Manager commented on the monthly budget reports.

10. Other Business

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 5:30 p.m.

Minutes submitted to the City Council on October 23, 2015 by:

Charles Mason
City Clerk

On October 22, 2015 a motion to approve the minutes of the October 15, 2015 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Cuddy.

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 22nd day of October, 2015 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: October 30, 2015