

**Auburn City Council
Regular Meeting
Thursday, October 1, 2015 6:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Councilors Camardo, Cuddy, and Ruzicka, and Mayor Quill were all present. Councilor McCormick was excused.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The City Clerk read the following announcements:

A. The next meeting of the City of Auburn Planning Board will be held on Tuesday, October 6, 2015 at 6:30 p.m. The meeting will be held at the Council Chambers, Memorial City Hall, 24 South Street in Auburn.

B. PUBLIC MEETING NOTICE and NOTICE OF SEMI-ANNUAL INTERVIEW AND EXAM FOR ELECTRICAL LICENSE. Applications for electrical licenses must be filed in person at the October 14, 2015 Electric Board meeting, 5:00 pm in the City Hall Council Chamber Conference Room at 24 South St. 1st Floor, Auburn, NY. The exam will be held November 18, 2015 at 5:00 pm at this same location. Applications can be obtained at the Code Enforcement Office in City Hall or on the city website at www.auburnny.gov under the Code Enforcement Department page.

5. Ceremonial Presentations and Proclamations

The City Clerk Read the following three proclamations from the office of Mayor Michael D. Quill:

A. National Disability Employment Awareness Week 2015 Proclamation

Mr. Ed Sayles received the proclamation on behalf of the not for profit Seneca-Cayuga ARC.

B. National Midwifery Week 2015 Proclamation

Ms. Marge Tracy received the proclamation on behalf of the local chapter of the National College of Midwifery Care.

C. Domestic Violence Awareness Month 2015 Proclamation

6. Public to be Heard – Mayor Quill opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules.

Tim Lattimore, 63 South Street, Cayuga County Legislator for District 13

Legislator Lattimore discussed meetings he attended in Central New York associated with the Governor’s Capital for a Day program. He gave a shout out to Stephanie Hutchinson from the Auburn Housing Authority for the ribbon cutting event held earlier in the week at Brogan Manor.

7. Approval of Meeting Minutes:

A. September 24, 2015, City Council meeting minutes.

Motion to approve by Councilor Camardo, seconded by Councilor Cuddy.

The motion to approve the minutes of September 24, 2015 carried 4-0. Councilors Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

8. Reports of City Officials

A. City Manager’s Report

- He thanked the Council and City staff for keeping City business going in his recent absence due to illness. He recognized John Rossi and Jenny Haines for filling in as acting City Managers.
- He noted that for various reasons the Auburn Police Department is down 3 full time officers and that overtime expenses will be impacted during this time that the officers are away.
- He discussed proposals received by the City as a result of the request for proposals that were issued seeking a company to operate the landfill gas to electric cogeneration facility. He stated that he is moving forward with the Civil Service Office attempting to create a job position of a maintenance person that would hopefully be able to conduct this work in the future. All members of Council spoke in favor of moving forward on the creation of such a position.
- He discussed increased installation of pedestrian walkway signage throughout the City.
- He discussed upgrades the City has recently made to the St. Frances Playground.

B. Reports from members of Council –

- Councilor Camardo discussed various community events he attended this week including the ribbon cutting at the Brogan Manor housing development and meetings with staff of the Governor’s office.
- Mayor Quill discussed that he began his week at a New York Conference of Mayors and Other Municipal Officials meeting in Lake Placid. He then returned to Auburn for the Wednesday meeting at City Hall with the Governor’s staff and State DOT officials.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR)-None

B. Ordinances - None

C. Local Laws – None

D. Resolutions

D1. APPOINTMENT RESOLUTION #106 OF 2015, APPOINTING MEMBERS AND A CHAIRMAN FOR THE AUBURN HUMAN RIGHTS COMMISSION

By Councilor Ruzicka, seconded by Councilor Camardo. October 1, 2015

WHEREAS, Article 12-D of the New York General Municipal Law provides for the creation, appointment, powers, duties and obligations of a Commission on Human Rights; and WHEREAS, the General Municipal Law does provide that the Auburn City Council may establish such a commission and the Auburn Human Rights Commission was first established on August 27, 1964 by Council Resolution; and

WHEREAS, it is now necessary for the Council to appoint members of the Human Rights Commission and to appoint a Chairperson of the Commission; and

WHEREAS, it is recommended that the following persons be appointed to the Human Rights Commission for a term effective October 1, 2015 and expiring September 30, 2018, all of whom are residents of the City of Auburn:

Mr. Frederick Richardson, 10 Boyle Street

Rev. Steven Mack, 81 Cottage Street

Ms. Gwendolyn Jones, 48 North Fulton Street

Mr. Anthony DeCaro, 175 North Herman Avenue

Mr. Joseph Leogrande, 161 East Genesee Street

Ms. Gilda Brower, 40 Grover Street; and

WHEREAS, it is recommended Mr. Frederick Richardson be appointed to serve as Chairperson of the Human Rights Commission for a term effective October 1, 2015 and expiring September 30, 2016.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUBURN, NEW YORK that the following person(s) shall be appointed to the Human Rights Commission for a term effective October 1, 2015 and expiring September 30, 2018:

Mr. Frederick Richardson, 10 Boyle Street

Rev. Steven Mack, 81 Cottage Street

Ms. Gwendolyn Jones, 48 North Fulton Street

Mr. Anthony DeCaro, 175 North Herman Avenue

Mr. Joseph Leogrande, 161 East Genesee Street

Ms. Gilda Brower, Grover Street; and

BE IT FURTHER RESOLVED that Mr. Frederick Richardson be appointed to serve as Chairperson of the Human Rights Commission for a term effective October 1, 2015 and expiring September 30, 2016; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

The motion to approve carried 4-0. Councilors Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

D2. APPOINTMENT RESOLUTION # 107 OF 2015, APPOINTING MEMBERS OF THE CEMETERY COMMISSION

By Councilor Cuddy, Seconded by Councilor Camardo. October 1, 2015.

WHEREAS, Section 135 of the Auburn City Code entitled "CEMETERIES" provides for the establishment of a cemetery to include a place dedicated for the burial of the dead and the City owns and maintains Soule Cemetery in the Town of Sennett which is regulated by Chapter 135 of the City Code; and

WHEREAS, Section 135-12 entitled "Cemetery Commission, paragraph A" states that there shall be a commission consisting of eight individuals to be known as the Cemetery Commission which shall consist of the City Manager, Comptroller, Director of Public Works, a member of Council, and one cemetery lot owner residing in the City of Auburn, one cemetery lot owner residing in the Town of Sennett, one licensed Funeral Home Director regularly conducting a funeral business in the City of Auburn and one member-at-large; and

WHEREAS, the appointment of members of the Cemetery Commission are recommended by the Mayor and approved by Council and currently members of the Commission need to be appointed due to their terms expiring this year; and

WHEREAS, it is necessary that the Mayor recommend the following individuals to serve as members of the Cemetery Commission:

Debra McCormick, 30 South Marvine Avenue in the City of Auburn to serve as City Council representative;

William Jacobs, 95 Cottage Street in the City of Auburn to serve as the cemetery lot owner residing in the City of Auburn;

Elaine Harter, 6982 Chestnut Ridge Road in the Town of Sennett to serve as the cemetery lot owner residing in the Town of Sennett;

Steven Pelc, 40 Chase Street in the City of Auburn to serve as the licensed Funeral Home Director regularly conducting a funeral business in the City of Auburn;

NOW THEREFORE BE IT RESOLVED that upon the recommendation of the Mayor the Auburn City Council confirms the following appointments to the Cemetery Commission:

Debra McCormick, 30 South Marvine Avenue in the City of Auburn to serve as City Council representative;

William Jacobs, 95 Cottage Street in the City of Auburn to serve as the cemetery lot owner residing in the City of Auburn;

Elaine Harter, 6982 Chestnut Ridge Road in the Town of Sennett to serve as the cemetery lot owner residing in the Town of Sennett;

Steven Pelc, 40 Chase Street in the City of Auburn to serve as the licensed Funeral Home Director regularly conducting a funeral business in the City of Auburn; and

BE IT FURTHER RESOLVED that all appointees listed shall serve for a term effective October 1, 2015 through September 30, 2017; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately upon its adoption.

The motion to approve carried 4-0. Councilors Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

E. Tabled Legislation - None

F. Staff/Vendor Presentations - None

10. Other Business

A. Executive Session. Councilor Cuddy made a motion to enter Executive Session, seconded by Councilor Ruzicka. Council voted to enter an executive session regarding the following matters:

1. Discussion on two matters pertaining to the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. (NYS “The Open Meeting Law”, Article 7, Section 105-F)

2. Discussion on one matter pertaining to the sale or lease of City-owned property. (NYS “The Open Meeting Law”, Article 7, Section 105-H)

The motion to enter executive session carried 4-0. Councilors Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye. The Council entered Executive Session at 6:40 p.m. Executive session adjourned at 7:00 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:01 p.m.

Minutes submitted to the City Council on October 2, 2015 by:

Charles Mason
City Clerk

On October 8, 2015 a motion to approve the minutes of the October 1, 2015 Auburn, NY City Council meeting was made by Councilor Cuddy, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	abstain	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 1st day of October, 2015 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: October 9, 2015