

**Auburn City Council
Regular Meeting
Thursday, November 20, 2014 6:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

1. Roll Call – The City Clerk called the roll. Mayor Quill, and Councilors McCormick, Camardo, Cuddy, and Ruzicka were all present.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- City Comptroller, Laura Wills

2. Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

3. Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

4. Public Announcements –

The Clerk read the following:

A. The next meeting of the City’s Zoning Board of Appeals will be held on Monday, November 24, 2014 at 7:00 p.m. The meeting will be held in the Council Chambers at Memorial City Hall, 24 South Street, Auburn, NY.

B. The Downtown Auburn Business Improvement District (BID) has announced the details of the Saturday, November 29, 2014 Holiday Parade and Tree Lighting Ceremony. Beginning at 6 p.m. the Holiday Parade begins at the corner of S. Fulton Street and East Genesee Streets and proceeds through Downtown. Following the parade a Tree-Lighting ceremony will be held in front of Memorial City Hall. For more information has been listed on the City website.

C. STREAMLINE NOTICE: Thanksgiving Week (November 25 - 28) Holiday Trash Pick-Up Schedule, there will be no trash pick-up in the City on Thursday, November 27th due to the Thanksgiving holiday.

- Residents that normally have their trash picked up on Tuesdays will have their trash and recycling picked up on Monday, November 24, 2014.
- Residents that normally have their trash picked up on Wednesdays

will have their trash and recycling picked up on Tuesday, November 25, 2014.

- Residents that normally have their trash picked up on Thursdays will have their trash and recycling picked up on Wednesday, November 26, 2014.
- Residents that normally have their trash picked up on Fridays will continue to have their trash and recycling picked up on Friday, November 28th.

D. The City of Auburn Civil Service Commission office has posted several civil service exam announcements:

1. A promotional examination (EXAMINATION #74-881) for the position of Fire Chief will be held on January 24, 2015. Exam applications must be filed by December 10, 2014.
2. A promotional examination (EXAMINATION # 74-882) for the position of Assistant Fire Chief will be held on January 24, 2015. Exam applications must be filed by December 10, 2014.
3. An open competitive examination (EXAMINATION # 20-151) for the position of Account Clerk in the City of Auburn will be held on January 17, 2015. Exam applications must be filed by December 10, 2014.
4. An open competitive examination (EXAMINATION # 20-152) for the position of Clerk for the City of Auburn and the Auburn Enlarged City School District will be held on January 17, 2015. Exam applications must be filed by December 10, 2014.
5. An open competitive examination (EXAMINATION # 65-129) for the position of Records Retention Clerk for the City of Auburn will be held on February 7, 2015. Exam applications must be filed by December 17, 2014.

5. Ceremonial Presentations and Proclamations- The City Clerk read a proclamation from the Office of Mayor Michael D. Quill proclaiming the week of November 17th – 23rd Hunger And Homelessness Awareness month in the City of Auburn. Mayor Quill presented the proclamation to Mr. Breslin and he spoke about hunger and homelessness programs in the community.

6. Public to be Heard – The Mayor opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. The following members of the public spoke:

Tim Donovan, Prospect Street

Mr. Donovan spoke regarding hunger and homelessness awareness in the community. He announced there would be a winter coat drive in partnership with the Auburn Public Theater from December 8-15, 2014. Residents may drop off new or good-conditioned used winter coats and coats collected will be distributed to those in need. All people that make a donation will have their names entered into a raffle for a Christmas wreath.

Norm Davis, Dunning Avenue

Mr. Davis spoke to remind the community that the local chapter of the Salvation Army is accepting donations of turkeys that can be used for their community Thanksgiving meals. Please drop off turkey donations to the Salvation Army at 19 E. Genesee Street in Auburn.

Beth Dietrich, 234 E. Genesee Street

Ms. Dietrich spoke about Ordinance #11 of 2014 that would institute fines for those that had not yet changed their water meters. She stated that she had not yet been contacted by the City, but that she has made many attempts to communicate with the City about having her water meter changed. Mayor Quill asked her to provide her contact information to the City Comptroller and he stated the City Manager would make sure that she would hear from

somebody at the City within the week.

7. Approval of Meeting Minutes:

November 13, 2014, City Council meeting minutes.

Motion to approve by Councilor McCormick, seconded by Councilor Cuddy.

The motion to approve carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

8. Reports of City Officials

A. City Manager's Report – City Manager Doug Selby reported on the following:

- The joint meeting between the City Council and the Cayuga County Legislature has been scheduled for Wednesday, December 3, 2014 at 6:00 p.m.. The meeting will be held at Cayuga Community College.
- A mandated training for the City Council has been scheduled for Wednesday, December 10, 2014 to begin at 5:30 p.m. The training session will be held in Council Chambers at City Hall.
- The City Manager has led discussions with the Booker T. Washington center administrator and board about the topic of having the organization assume ownership of the Booker T. Washington facility. They are interested in pursuing making the transfer of ownership happen.
- The recent claims list incorrectly listed the Corporation Counsel's cell phone reimbursement.

B. Reports from members of Council

Councilor McCormick provided an update on a recent Owasco Lake Watershed Management Council meeting that she attended.

9. Matters to Come Before Council

A. State Environmental Quality Review Act Resolutions (SEQR) – None

B. Ordinances

B1. Ordinance #11 of 2014 AMENDING CHAPTER 297 OF THE CITY CODE IMPLEMENTING A PENALTY FOR FAILURE TO COMPLY WITH THE METER REPLACEMENT PROGRAM

Motion to approve by Councilor McCormick, seconded by Councilor Cuddy.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

B2. Ordinance # 12 of 2014 AMENDING CHAPTER 242 OF THE CITY CODE REGARDING SEWER SERVICE CHARGES

Motion to approve by Councilor McCormick, seconded by Councilor Camardo.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

B3. Ordinance #13 of 2014 AMENDING CHAPTER 242 OF THE CITY OF AUBURN MUNICIPAL CODE TO REVISE CONCENTRATION LEVELS FOR FIVE SPECIFIC POLLUTANTS ENTERING THE CITY'S WATER POLLUTION CONTROL PLANT

Motion to approve by Councilor Cuddy, seconded by Councilor Ruzicka.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

C. Local Laws – None

D. Resolutions –

D1. Resolution #168 of 2014 Resolution Authorizing All Necessary Action In Connection With The United States Securities And Exchange Commission's Municipalities Continuing Disclosure Cooperation Initiative

Motion to approve by Councilor McCormick, seconded by Councilor Camardo.

The City Manager asked the City Comptroller Laura Wills to answer questions from the members of the Council. The Comptroller introduced Chris Canada, Member of Bond, Schenck and King, and Christine M. Crowley, Municipal Advisor of Fiscal Advisors & Marketing, Inc.. The three answered questions from members of the Council.

Following discussion the Mayor asked the Clerk to call the roll for approval of the motion.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

D2. Resolution #169 of 2014 Authorizing All Necessary Action In Connection With The Establishment Of Post-Issuance Compliance Policies And Procedures For Tax-Exempt Bond Obligations

Motion to approve by Councilor McCormick, seconded by Councilor Camardo.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

D3. Resolution #170 of 2014 Changing the Council Meeting Schedule due to the Upcoming Holidays

Motion to approve by Councilor McCormick, seconded by Councilor Camardo.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

E. Tabled Legislation - None

F. Staff/Vendor Presentations - None

10. Other Business

A. Councilor McCormick discussed communication to the Council from City staff being sent by e-mail. She asked for clarification about such e-mails being public information. The Corporation Council stated that e-mails sent out during the week pertaining to a report of PILOT Agreements and Vacant Properties were public information.

B. Councilor Ruzicka stated that if information has been asked for by one member of Council that information should be shared with all members of Council. It is then up to each member of Council to decide if they find the information useful. He stated information sharing is a good thing.

C. Councilor Camardo stated that Council members need to ask questions so that information may flow to the public and to the Council so that the Council can gain a complete understanding of issues. He stated that previously the City Manager had brought to the Council programs offered by the New York State Comptroller that could lead to possible financial guidance or assistance from the State. He would like the City Manager to look into these programs and bring information to Council. He also asked when the Council would begin talking about the City budget. He stated we are already 6 months into our budget year and asked the City Manager to come back to Council with when the Council can discuss the City budget and the topics of consolidation and reorganization.

D. Councilor Cuddy stated the Council had previously considered programs offered by the New York State Comptroller that could lead to possible financial guidance or assistance from the State and that the majority of Council had determined that the City did not qualify for a certain program and that it would be an inefficient use of staff time to look into programs that we are not eligible for.

E. Councilor McCormick stated that she agreed with the comments that Councilor Cuddy had just made and that she remembers the Council had looked into the matter. She stated she was confident with the way the City's new Comptroller was handling the responsibilities of her office.

E. Councilor Ruzicka stated that he stated that he thought the development of a five year financial plan for the City should be the Council's priority and should be put in place as soon as possible so that we have future guidance for the City. He also stated that there are several tools on the New York State Comptroller's website that the City may find of use and that those tools should be looked into.

F. Executive Session – Councilor McCormick made a motion to enter Executive Session, seconded by Councilor Cuddy. Council voted to enter an executive session regarding the following matters:

1. A matter of discussion that would be considered confidential under attorney client privilege regarding a contract. (Section 4503 of the Civil Practice Law and Rules which establishes that a confidential communication between attorney and client shall be privileged. Pursuant to this section, Council will be receiving legal advice from its attorney which fulfills the requirement provided in Section 108(3) of the Public Officers Law allowing this exemption.)

The motion to enter executive session carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye. The Council entered Executive Session at 7:32 p.m. Executive session adjourned at 7:45 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:46 p.m.

Minutes submitted to the City Council on November 21, 2014 by:

Charles Mason
City Clerk

On November 25, 2014 a motion to approve the minutes of the November 20, 2014 Auburn, NY City Council meeting was made by Councilor Cuddy, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 20th day of November, 2014 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: November 26, 2014

Chuck Mason, City Clerk

Memorial City Hall

24 South St. Auburn NY 13021

315-255-4100

www.AuburnNY.gov



AUBURN CITY COUNCIL

WEEKLY MEETING DATE CHANGED DUE TO THANKSGIVING

Due to the Thanksgiving Holiday notice is hereby given that the regularly scheduled Auburn City Council Meeting scheduled for Thursday November 27, 2014 at 6:00PM has been changed to Tuesday, November 25, 2014 at 6:00PM in City Council Chambers, Memorial City Hall 24 South St. Auburn, NY.