

**Auburn City Council  
Business Meeting  
Thursday, October 2, 2014 6:00PM  
City Council Chambers  
Memorial City Hall  
24 South St.  
Auburn, NY 13021**

**Minutes**

The meeting of the Auburn City Council was called to order at 7:00PM in the City Council Chambers 24 South Street, Auburn, NY by Mayor Quill.

**1. Roll Call** – The City Clerk called the roll. Mayor Quill, and Councilors McCormick, Camardo, Cuddy, and Ruzicka were all present.

**The following City Staff was present:**

- Acting City Manager, Jennifer Haines
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- City Comptroller, Laura Wills
- Superintendent of Public Works, Mike Talbot
- Director of Grants and Capital Improvement Program, Christina Selvek
- Director of IT, Lynda DeOrio
- IT Consultant, David Stathis
- Assistant Fire Chief, Joseph Morabito

**2. Pledge of Allegiance to the Flag** – Mayor Quill led the Pledge of Allegiance.

**3. Moment of Silent Prayer or Reflection** – Mayor Quill asked for a moment of silent prayer.

**4. Public Announcements** –

The Clerk read the following:

A. The City of Auburn's Planning Board will hold its next monthly meeting on Tuesday, October 7, 2014 at 6:30 p.m. in Council Chambers at Memorial City Hall, 24 South Street, Auburn, NY.

B. The Cayuga County Solid Waste Management Office and the Cornell Cooperative Extension are sponsoring a fall 2014 Electronics Collection event for all residents of Cayuga County and the City of Auburn. The event presents an excellent opportunity to discard materials such as: Computer Equipment; Computer Monitors; TV's; Microwaves; Typewriters; Video Game Systems; Universal Power Supplies; and, Cell Phones in a safe manner. The event will be held on Saturday, October 4, 2014, from 9:00 a.m. to 2:00 p.m. at the Cayuga-Onondaga BOCES

Campus located at 1879 W Genesee Street Rd, Auburn.

C. PUBLIC MEETING NOTICE AND NOTICE OF SEMI-ANNUAL INTERVIEW AND EXAM FOR ELECTRICAL LICENSE. Notice is hereby given that applications for electrical licenses must be filed in person at the October 8, 2014 City of Auburn Electric Board meeting to be held at 5:00 pm at the City Hall Conference Room at 24 South St. 1st Floor, Auburn, NY. The exam will then be held November 12, 2014 at 5:00 pm at this same location. Applications can be obtained at the Code Enforcement Office in City Hall, 315.255.4111.

D. PUBLIC MEETING NOTICE AND NOTICE OF ANNUAL INTERVIEW AND EXAM FOR PLUMBING LICENSE. Notice is hereby given that a public hearing will be held by the City of Auburn Plumbing Board on Tuesday, October 7, 2014 at 5:00 p.m. in Council Chambers at Memorial City Hall, 24 South St. The hearing will be conducted in accordance with General Cities Law Chapter 7, Section 4 of Article 4. Applications and fees for the annual Plumber and Drain Layer examinations will be accepted at this time. The exam will be held the following week, Tuesday, October 14, 2014 at 5:00 p.m. in Council Chambers. For more information please contact the City of Auburn Code Enforcement Office, 315.255.4111.

E. The City of Auburn will be holding two public meetings to gather citizen input for the 2014 Community Development Block Grant five year strategic plan. Help shape the future of our community by attending one of the following meetings:

2014 Community Development Block Grant Program public meeting #1

October 22, 2014, 10:00 a.m. until Noon at Memorial City Hall, Council Chambers, first floor, 24 South Street, Auburn, NY 13021.

2014 Community Development Block Grant Program public meeting #2

November 12, 2014, 4:00 p.m. until 6:00 p.m. at the Plaza of the Arts, 161 Genesee Street, second floor conference room, Auburn, NY 13021.

## **5. Ceremonial Presentations and Proclamations**

The City Clerk read a proclamation from Mayor Quill proclaiming October 4<sup>th</sup> through 10<sup>th</sup> of 2014 as National Fire Prevention Week in the City of Auburn. Mayor Quill presented the proclamation to Assistant Fire Chief Morabito.

**6. Public to be Heard** – The Mayor opened the Public to be Heard portion of the Council meeting and the Clerk read the Public to be Heard rules. No members of from the public spoke.

## **7. Approval of Meeting Minutes:**

A. September 25, 2014, City Council meeting minutes.

Motion to approve by Councilor Cuddy, seconded by Councilor Ruzicka. The motion to approve the minutes carried 4-0. Councilors Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye. Councilor McCormick abstained.

## **8. Reports of City Officials**

### **A. City Manager's Report**

- The Acting City Manager reported on responses to items that members of Council asked for at the September 25, 2014 City Council meeting.
- The full-time Keyboard Specialist position in the Code Enforcement Office has been filled. This will allow for the Code Enforcement Office to be open five days a week beginning on October 14, 2014.

### **B. Reports from members of Council**

- **Councilor McCormick** discussed issues associated with the Owasco Lake Watershed Management Council. She stated she will be meeting with the City Manager to bring more information on some matters pertaining to the water inspection program to Council.

## **9. Matters to Come before Council**

### **A. State Environmental Quality Review Act Resolutions (SEQR)**

#### **A1. SEQR Resolution #154 2014 Amending SEQR Resolution #7 of 2013 for the Wastewater Treatment Facilities Improvement Project**

Motion to approve by Councilor McCormick, seconded by Councilor Cuddy.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

### **B. Ordinances – None**

### **C. Local Laws – None**

### **D. Resolutions –**

#### **D1. Award Resolution # 155 of 2014 for Awarding A Phone System Lease**

Motion to approve by Councilor McCormick, seconded by Councilor Cuddy.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

### **E. Tabled Legislation - None**

### **F. Staff/Vendor Presentations**

#### **• F1. Council Discussion of Five Year Financial Model**

The City Comptroller recapped previous presentations that she provided to Council. Each individual member of Council discussed their thoughts on the topic. Following discussion Mayor Quill asked for individual members of the Council to express their support for the three financial model scenarios that the Comptroller had presented. Three members of Council, Mayor Quill, Councilor McCormick, and Councilor Cuddy, stated they supported using the original financial model as presented by the Comptroller. No members of Council supported using the optimistic financial model and no members of Council supported using the negative

outlook financial model. Councilor Camardo read information listed on the New York State Comptroller's website entitled 'Financial Condition Analysis'. He stated that he thinks the City should turn to the State Comptroller's Office for assistance with five year financial planning. Councilor Ruzicka read from the census data that was the source given for Andrew Fish's presentation (September 11, 2014) and that the data indicated trend increases in unemployment and a trend of decreased number of households. He stated he believes this information needs to be included in creating a five year plan.

Mayor Quill made a request to the City Manager that when individual members of the Council request information from staff, that any response from the staff be copied to all members of the Council and the City Clerk, either by e-mail or hard copy. The Mayor asked members of Council if they supported this request, no member of Council disagreed with this happening.

• **F2. Council Discussion on the Proposed Refuse Collection Enforcement Program**

The Superintendent of Public Works presented Council with edits to the proposed changes to City Code Chapter 254 as were discussed at the September 25, 2014 City Council meeting. The Council discussed these latest changes as well as the proposed enforcement position that is being proposed. Following discussion the Mayor asked that the resolutions for the code changes, as well as, resolutions for the creation of the enforcement position be brought before Council at future meetings. The Mayor stated there would be separate resolutions needed, resolutions to amend the City Code and then resolutions to amend the City budget to create the new enforcement position.

**10. Other Business - None**

**Adjournment:** By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 8:33 p.m.

Minutes submitted to the City Council on October 15, 2014 by:

Charles Mason  
City Clerk

On October 16, 2014 a motion to approve the minutes of the October 2, 2014 Auburn, NY City Council meeting was made by Councilor , seconded by Councilor .

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

*I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 18th day of September, 2014 and that the City Council approved such by the vote listed above.*

*Charles Mason, City Clerk      Date: October 17, 2014*