

**Auburn City Council
Work Session Meeting
Thursday, July 10, 2014 6:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

Roll Call – The City Clerk called the roll. Mayor Quill, and Councilors McCormick, Camardo, Cuddy, and Ruzicka were all present.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Comptroller, Laura Wills
- Director of Public Works, Mike Talbot
- Fire Chief, Jeff Dygert
- Director of Planning, Jenny Haines
- Sr. Planner, Steve Selvek

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public to be Heard –

- **Jeff Sorenson, 12 Woodruff Place**

Spoke regarding his house on 14-16 Woodruff Place that he has been in the process of renovating. He has been placed on the vacant building registry and he asked the city to be removed from the list because he recently purchased the house to renovate it and it will become occupied once the renovation is complete. A few months ago he spoke at Council and members of city staff followed up with him that he would not be charged the vacant building registry fee. However, when he received his new tax bill the fee for \$300.00 was on his tax bill. Mayor Quill told Mr. Sorenson that the Manager would follow up with him and that the problem would be corrected.

- **Lance Lyons, owns numerous property throughout the city**

Spoke regarding issues he has been having with the city in regards to not getting a response from the city regarding appointing a responsible Americans with Disabilities

Act Title II officer (ADA II-8.5000 Designation of responsible employee and development of grievance procedures). Discussed some documents posted on the city website that are not ADA compliant. He is looking forward to a response from the city.

Approval of Meeting Minutes:

A. July 2, 2014, City Council meeting minutes.

Motion to approve by Councilor Camardo, seconded by Councilor McCormick.

The motion carried 4-0. Councilors McCormick, Camardo, Ruzicka and Mayor Quill all voting aye. Councilor Cuddy abstained.

Presentations and Proclamations – none

Public Announcements –

The Clerk read the following:

A. A new function to search for current property tax bills has been added to the city web site. The link to this page can be found on the city home page under quick links “search for your 2014-15 city tax bill information”.

B. The Auburn Industrial Development Authority will hold its next meeting on Wednesday, July 16, 2014 at 5:00 p.m. The meeting will be held at the Cayuga County Chamber of Commerce Building, 1st Floor Conference Room, 2 State Street, Auburn, NY 13021.

C. The City of Auburn Summer Concerts and Movies begin next week

- Tuesday, July 15th at Hoopes Park beginning at 6:30 p.m. will be the band The Diana Jacobs Band followed by the movie the Lego Movie
- Thursday, July 17th at Market Street Park beginning at 6:30 p.m. will be the band Off the Cuff with Anne Addressa

D. The Auburn Doubledays baseball season is in full swing. Upcoming home games include:

- Wednesday, July 16th at 7:05 p.m. vs. Hudson Valley Renegades (Tampa Bay Rays) This game is mini bat night, the first 500 fans will receive a mini Doubledays baseball bat;
- Thursday, July 17th at 7:05 p.m. vs. Hudson Valley Renegades (Tampa Bay Rays) This game will be a ‘Dollar Thursday’.
- Friday, July 18th at 7:05 p.m. vs. Hudson Valley Renegades (Tampa Bay Rays);
- Saturday, July 19th at 7:05 p.m. vs. Lowell Spinners (Boston Red Sox) This game is followed by fireworks

Our hometown Auburn Doubledays are the NY-Penn League Short Season Single-A affiliate of the Washington Nationals Major League Baseball team. The complete Doubledays baseball schedule can be found at their web site at www.AuburnDoubledays.com

City Manager’s Report – The Manager reported on the following:

- The Manager introduced Paul Tennity from Erdman Anthony engineers. Mr. Tennity is the resident engineer on the Franklin Street reconstruction project. The Council asked questions and discussed the issues pertaining to the project and the impact it had on Franklin St. residents.
- The City has been attempting to deal with the problem of algae growth at the Hoopes Park pond. Last year the city spent money and resources to dredge the pond. Even after the dredging the algae is back this summer. The city is testing the water to try to

determine the source of the problem. The city has also introduced 30 grass eating carp to the pond to try to keep weed growth under control. City staff will continue to work on this issue and report to Council.

- The new contractor that is running the city Co-Gen facility has determined that the heat exchangers at the Co-Gen plant should be removed. This will hopefully produce greater operating performance at the facility. The heat exchanging equipment will be placed into storage.

State Environmental Quality Review Act Resolutions (SEQR) – None

Ordinances – None

Ordinance #7 of 2014 Amending the Zoning Map of the City of Auburn

By unanimous consent the Council decided to waive the second reading of the ordinance and immediately proceed with the vote.

Motion to approve by Councilor McCormick, seconded by Councilor Camardo.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

Resolutions – None

Financial Resolution #121 of 2014 - Authorizing the City to accept a FEMA SAFER Grant for the Auburn Fire Department

Motion to approve by Councilor McCormick, seconded by Councilor Cuddy.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka and Mayor Quill all voting aye.

Local Law- None

Tabled Legislation- None

Other Business

A. Review of the proposed Management Policy. The City Manager discussed his proposed Management Ordinance. Council discussed. A request was made to add a list of the affected job titles into the document. It was decided that the Council would vote on the matter at the next Council meeting.

B. Discussion of Proposed Organizational Changes. The City Manager introduced the topic because of the fact that different ideas were discussed during the budget process. The Manager would like Council input and ideas to be discussed now for future implementation and decision making. The Manager offered up one organizational change he is looking to make immediately which would move senior services from the Department of Public Works to the Department of Planning and Economic Development. The Council members discussed different ideas they

have pertaining to the issue. There was a consensus among Council that ideas should be sent to the City Manager and that the topic could be scheduled for future Council agendas for more in depth discussions.

C. Discussion of Council Rules and Procedures

The City Clerk discussed that earlier in the year the Council began a review of the City Council Rules and Procedures. The revision of the Council Rules and Procedures that the Council tabled on April 3, 2014 has been included in the agenda packet.

It was decided two weeks ago that any input Councilors had to the rules and procedures should be sent to the City Clerk. The Clerk reported that input was received from Councilor Ruzicka and the Clerk e-mailed his edits to the Council earlier in the week. After Council discussion a majority of Council members stated they would like to vote on the document as proposed and it was decided that the document would be brought before the Council for a vote.

D. Councilor Camardo asked that when the Council commits to responding to residents that come to Council meetings that the Manager follow up with the Council to report on how the issues were resolved. He also discussed the issue Mr. Ferrara from Easterly Ave. brought up a few weeks earlier to Council about his situation with parking on Easterly Ave. The Council discussed the matter and a memo that the Police Chief and Traffic Control Officer provided on the matter. It was decided by a majority of Council to take the recommendation of the Police Chief's memo.

E. Councilor Cuddy brought up the topic of developing a grading system for city vendors and contractors. The Manager and Council discussed. Councilor Camardo stated that the issue lies with enforcing the contracts we have with contractors.

F. Councilor Ruzicka asked for an update on the schedule for the annual financial audit. The Comptroller updated the Council and stated the process would begin in October.

G. Councilor Ruzicka asked about the update of the Capital Plan. The Manager stated that the Director of Capital Development and Grants is working on the update and it would be brought before Council probably in August.

H. Councilor Cuddy stated he would like to see a vision or mission statement process conducted for the city.

I. Executive Session. Council voted to enter an executive session regarding matters pertaining to:

1. Update on collective bargaining negotiations. (NYS Public Officers Law, Article 7 §105.1.e. collective negotiations pursuant to article fourteen of the civil service law;)

Motion to enter an executive session was made by Councilor McCormick, seconded by Councilor Camardo. The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye. Council entered into executive session at 8:17 p.m. Executive session adjourned at 9:14 p.m.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 9:15 p.m.

Minutes submitted to the City Council on July 11, 2014 by:

Charles Mason
City Clerk

On July 17, 2014 a motion to approve the minutes of the July 10, 2014 Auburn, NY City Council meeting was made by Councilor McCormick, seconded by Councilor Camardo.

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 10th day of July, 2014 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: July 18, 2014