

**Auburn City Council
Work Session Meeting
Thursday, April 10, 2014 6:00PM
City Council Chambers
Memorial City Hall
24 South St.
Auburn, NY 13021**

Minutes

The meeting of the Auburn City Council was called to order at 6:00PM in the City Council Chambers 24 South St. Auburn NY by Mayor Quill.

Roll Call – The City Clerk called the roll. Mayor Quill, and Councilors McCormick, Camardo, Cuddy, Ruzicka were all present.

The following City Staff was present:

- City Manager, Doug Selby
- Corporation Counsel, John Rossi
- City Clerk, Charles Mason
- Director of Capital Projects and Grants, Christina Selvek
- Director of Engineering, William Lupien
- Director of Municipal Utilities, Vicky Murphy

Pledge of Allegiance to the Flag – Mayor Quill led the Pledge of Allegiance.

Moment of Silent Prayer or Reflection – Mayor Quill asked for a moment of silent prayer.

Public to be Heard – no members of the public spoke.

Approval of Meeting Minutes:

A. March 29, 2014, City Council meeting minutes.

Motion to approve by Councilor Camardo, seconded by Councilor McCormick.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

B. April 3, 2014, City Council meeting minutes.

Motion to approve by Councilor Cuddy, seconded by Councilor Ruzicka.

The motion carried 5-0. Councilors McCormick, Camardo, Cuddy, Ruzicka, and Mayor Quill all voting aye.

Presentations and Proclamations –

- **Proclamation - IGNITE 10th Anniversary** The Clerk read a proclamation from Mayor Quill regarding the IGNITE young professionals of Cayuga County group 10 year anniversary. Dan Lovell, Chairperson of the IGNITE executive committee accepted the proclamation on behalf of the group.
- **Progress Report on Energy Performance Improvements by Wendel EPC, by Tim Dietrich and Joseph DeFazio.** The gentleman discussed the overall project and the budget of the project with projected cost savings to the City. The Council had much discussion about the residential water meter replacement portion of the project. Members expressed their concern with how the public relations were handled with this portion. While some residents had positive experiences, the Councilors have had many complaints about the process being confusing to residents.

Public Announcements –

The Clerk read the following:

1. Announcement from Governor Cuomo and State Senator DeFrancisco regarding a “Citizen Preparedness Training Program” being sponsored by the State this Saturday, April 12, 2014 beginning at 10 a.m. at Onondaga Community College. This two hour training session will prepare residents to have the tools and resources to prepare for any type of disaster, respond accordingly and recover as quickly as possible. Each family participating will receive a free Citizen Preparedness Corps Response Starter Kit. For more information visit www.prepare.ny.gov
2. From the Cayuga County Office of Planning- The Cayuga County Parks Commission is hosting a series of three public meetings as part of a process to update the Emerson Park master plan. Individuals interested in the future of Emerson Park are encouraged to attend and participate in the following meetings: Wednesday, April 23, 2014, Wednesday, June 11, 2014, and Wednesday, August 27, 2014. Each meeting will be from 7 p.m. through 9 p.m. and each will be held in the Pavilion at Emerson Park.
3. The Auburn City Council has moved its regular weekly meeting from Thursday, April 17th to Tuesday, April 15th due to the observance of Holy Thursday and the Good Friday holiday. This regular business meeting of the City Council will convene at 6 p.m. on Tuesday, April 15, 2014. The meeting will be held in the Council Chambers at Memorial City Hall, 24 South Street, Auburn, NY 13021. There will be no Council meeting on Thursday, April 17, 2014.
4. The Clerk read the schedule for Trash and Recycling pick-up by the City for the week of April 14th. Due to the Good Friday holiday trash and recycling pick-up will be one day earlier than normal during the week. There will be no pick-up on Friday, April 18th.

City Manager’s Report – The Manager reported on the following:

- On the issue of potholes. The manager reported that the City received a demonstration of a pothole patching machine that can be leased from the company. The company Patch Management, Inc. was in the city on Wednesday, April 9th demonstrating how the machine worked. Mayor Quill, Councilor Ruzicka and staff from the Department of Public Works were on hand to view the demonstration.

State Environmental Quality Review Act Resolutions (SEQR) – none

Ordinances – none

Resolutions – none

Local Law- none

Tabled Legislation- none

Other Business

- **Presentation from Vicky Murphy, Director of Municipal Utilities** regarding the status of the residential water meter replacements and the issue of how to address residential properties that have not yet participated in the program. Staff was looking for Council input on how to proceed. The Council expressed a desire to continue to make efforts to work with local residents who have not yet participated. Many residents have been out of town for winter months and many residents may have confused the postcards mailed with junk mail. Councilors suggested making additional attempts to try to reach residents and communicate to the public that the program is in effect and a legitimate program. It was decided that the Director of Municipal Utilities would work on a plan for how to proceed and report back to the Council in two weeks.
- **Presentation from Christina Selvek, Director of Capital Projects and Grants** regarding major infrastructure projects for the year 2014 that would require bond financing approval from the Council.
- **Councilor Camardo** talked about the importance of fiscal planning and a conversation he had with the City Manager. The City Manager reported that he is working with the Comptroller on a creating a Fiscal Planning model that could be used as a forecasting tool that would allow the city to create long range plans. He is looking for this model to be dynamic in that it would allow for many different variables to be factored in. Councilor Ruzicka questioned when this work would take place. The Manager responded that he is planning on much work being done on this in the months following the adoption of a Fiscal Year 2014-2015 budget and wants the plan to be useful for the Fiscal Year 2015-2016 budget planning process.
- **Councilor Cuddy** had the following two topics: 1. He asked if there was any information about the status of the Staffing for Adequate Fire and Emergency Response grant (SAFER) the City applied for through the Federal Emergency Management Agency (FEMA). Director of Capital Projects and Grants Selvek reported that she checks with our Federal representatives every week on the status. Councilor Cuddy suggested the City reach out to Senator Schumer for his assistance. The Mayor asked that the Director of Capital Projects and Grants prepare some information that the Mayor could send to our

Federal officials on behalf of the Council. Councilor Camardo asked that we provide our officials with a list of all the projects we need assistance with. 2. He contacted by e-mail Mr. Robert Freeman from the New York State Committee on Open Government regarding an issue that Councilor Ruzicka discussed the week before pertaining to executive sessions. Councilor Cuddy passed out to the Council a copy of the e-mail he sent to Mr. Freeman and a copy of the response he received from Mr. Freeman.

Adjournment: By unanimous vote the Council adjourned the meeting. The meeting was adjourned at 7:28 p.m.

Minutes submitted to the City Council on April 11, 2014 by:

Charles Mason
City Clerk

On April 15, 2014 a motion to approve the minutes of the April 10, 2014 Auburn, NY City Council meeting was made by Councilor Cuddy, seconded by Councilor McCormick.

	Ayes	Noes
Councilor McCormick	x	
Councilor Camardo	x	
Councilor Cuddy	x	
Councilor Ruzicka	x	
Mayor Quill	x	
Carried and Adopted	x	

I do hereby certify that the foregoing is a correct copy of the minutes of the proceedings of the City Council of the City of Auburn, N.Y., at a regular meeting thereof, held in the Council Chambers, Memorial City Hall, in said city, on the 10th day of April, 2014 and that the City Council approved such by the vote listed above.

Charles Mason, City Clerk Date: April 16, 2014