

**JACOB FAIRBANKS MEMORIAL TOWN HALL
RENOVATION COMMITTEE**

Minutes of the meeting of Wednesday, September 21, 2005.

Members present:

David Sargent	Michael Gallant
Wes Landry	Jim Whidden
Mary Coswell	Ron Reed
Leo Collette, Jr.	Tim Dumont
Christina Sargent, absent	

Guests: Kevin Paicos, TA, Ed Schlott, Custodian

On a motion by Mary Coswell, seconded by Mike Gallant, the committee voted to accept the minutes of August 8, 2005.

A brief presentation of the current status of the roof and cupola was given by Ed Schlott. The committee discussed the time line and feasibility of starting the roof, cupola and trim earlier due to the condition of the building. The committee requested TA Kevin Paicos to contact Kang Associates to be present on 10/24/05 to discuss the roof, cupola and trim.

The committee discussed the various options regarding the hiring of a project manager.

On a motion by Wes Landry, seconded by Leo Collette, the committee voted to authorize TA Kevin Paicos to prepare an RFP for an OPM by 10/24/05.

The meeting adjourned at 8:05 p.m.

The next meeting is scheduled for Monday, October 24, 2005.

Respectfully submitted,

Ronald W. Reed