

PUBLIC SAFETY BUILDING COMMITTEE MEETING

Meeting minutes of Tuesday, August 5, 2008

Members:

Mary Neal, absent
Phil Esposito
Chris Gagnon
Al Rickheit
R. Lincoln Stiles

Jason Bergeron, absent
Larry Barrett
Gail Dumont
Jeff Brooks, absent

Guests:

Tom Kondel, NETCO
Curtis Edgin, Caolo & Bieniek

Distributions to Committee:

Progress Report from Tom Kondel, NETCO
Project Costs and Revenues, Projected Expenses, F.F.& E. Budget and
Additional Requests List from Chief Barrett

Meeting was called to order at 6:45 PM by Chris Gagnon, Committee Chairman. First order of business was to approve the minutes for June 3, 2008 and July 1, 2008. Motion made by Gail to approve minutes and seconded by Larry. All approved.

Caolo & Bieniek submitted invoice # 3962 for \$27,875 for Construction and Administration Fees (85% of contract as of 7-31-08). Motion to approve by Phil and seconded by Lincoln. All approved.

Netco submitted invoice # 08-007 for \$4179.27 for Construction Services. This is the first invoice beyond \$100,000 agreed to at our previous meeting. Motion to approve by Larry and seconded by Phil. All approved.

Change order # 5 (PCO #'s 7,9,10 & 33) was submitted for \$6,090 for site work. This amount is added to the total cost of the project. Credits given for street crossing, sewer tie in and a math error. Motion to approve by Gail and seconded by Lincoln. All approved.

Change order # 6 (PCO #'s 24,26,38 & 39) was submitted for \$11,701 for wood blocking, door hardware revision, lobby plaque and misc. site changes. Motion to approve by Gail and seconded by Larry. All approved.

Application # 14 from B.W. Construction for \$305,550.90 (93% of total project as of 7-31-08) was reviewed by the committee. A \$12,000 carpet allowance was allowed by hand on the invoice. Motion to approve by Gail and seconded by Larry. All approved.

Catherine Yates submitted invoice # 72508 for \$600.00 for a roll top desk for the AFD. Motion to approve by Larry and seconded by Phil. All approved.

Archimedes Products, Inc. submitted invoice # 16837 for \$8,830 for a dehydrator for the AFD. Motion to approve by Larry and seconded by Lincoln.

East Coast Storage Solutions, Inc submitted invoice # 2338 for \$15,640 for APD lockers. Motion to approve by Phil and seconded by Lincoln. All approved.

Smith Electronics submitted invoice # 80611-1P for \$2128.75 for radio equipment. Motion to approve by Gail and seconded by Lincoln. All approved.

Wright Line submitted invoice # 3588626 for \$504.45, #3588284 for \$77.80 and #3588178 for \$275.06 for Dispatch equipment. Motion to approve by Gail and seconded by Lincoln. All approved.

Committee reviewed progress report from Tom Kondel. The doors have arrived; we are now waiting for the hardware. The front of the site is improving. Need to do landscaping before September. Tom Simahk is writing up a punch list for the General Contractor.

Committee discussed the concerns from Leo Janssens in regards to parking in the upper parking lot and getting to the apparatus bays below. He felt there should be a walkway or set of stairs so people are not running down the embankment. The main reason for not using that hill is to control access to the building. Committee decided to put further discussion on hold until project is done. This is something that can be done at a later time if there seems to be a need.

Hammond has asked for an increase in his contract for paving due to material cost increases. Under the direction of the committee, the OPM has been asked to have the site contractor turn in the delivery tickets for black top deliveries to see the total tonnage used. Committee wants to see the job completed before consideration of request for added funds is discussed again.

At some point in time, the committee would like to recognize the Hgwy. Dept., especially Steve Nims, for their support and help throughout the project.

Chief Barrett presented committee with some figures for landscaping. Plants, shrubs and mulch at approximately \$2,200, rip rap and sod through the highway dept. at approximately \$1,800, and sod and irrigation at approximately \$3,300. Committee voted not to exceed \$10,000. Motion to approve by Gail and seconded by Phil. All approved.

Chief Barrett let the committee know that based on the PSB Cost and Revenue Sheet, we are in good shape financially. He is planning for a move in date of October 7, 2008 for all departments to be up and running including dispatch, 911 and state leap station.

Committee to discuss planning the PSB celebration at our next meeting.

Committee will be notified of the next Construction Site Meeting date. PSB Committee will be touring the building and site at 6:00 PM on Tuesday, September 2, 2008 followed by a Public Safety Building Committee Meeting at 6:30 PM at the Senior Center.

Motion to adjourn made by Larry and seconded by Phil. All members approved. The meeting adjourned at 8:46 PM.

Respectfully submitted,

Gail Dumont