

Public Safety Building Committee
Meeting Minutes March 29, 2007
Town Hall Basement

Attendees: Jeff Brooks, Chris Gagnon, Larry Barrett, Gail Dumont, Al Rickheit, Phil Esposito, R Lincoln Stiles, Jason Bergeron, Mary Neal
Guests: none

Meeting called to order at 7:14 PM

Meeting started with an update on the building site and an update on the failure around the catch basin in the lower area. An area around the catch basin has collapsed and the black top has failed. Steve Nims has patched the area with black top to divert water until the failure can be repaired. Curtis has sent a demand letter to Holden Sand & Gravel regarding the failure. HS&G responded to the site Wednesday to review the problem. Joe has responded he will come back and correct the problem. A second site problem has occurred where run off in the rear slope area close to the post office side has caused erosion. The recommendation to the committee to correct the problem is to fill the erosion area with rip rap until the area can stabilize with natural growth. A third discussion item is that as part of HS&G contract, loam is to be installed behind the paved berms around the outside of the site. Overall the site looks good and the area around where the apparatus bays will be is dry. The installed drainage system and paving seems to be working well in stabilizing the site.

Committee then reviewed and discussed the financial spreadsheet with the project costs and revenues to date. Chris reviewed with the committee that he has spent a good deal of time updating the spreadsheet with all invoices paid and outstanding but that his numbers and Kevin Paicos numbers are slightly different. Chris will try to address the differences with Kevin but strongly feels his sheet has the correct amounts. Next a question was asked of why the budget included an estimated sewer and water connection fee of \$12,500. It was explained that the cost of adding the Safety Building to the towns water and sewer system should be born by the whole town and not just the water and sewer users. Chris advised the committee that at the next Mondays selectman's meeting a vote to sign a letter of intent for the base bid was on the docket.

Gail then made a motion seconded by Jason that the committee votes to submit the three building options to the Board of Selectman for review and input back to the committee. Motion was approved

Next business was review and approval of invoice #3697 in the amount of \$434.41 from Curtis for printing plans and specs. Larry made a motion, seconded by Lincoln to approve the payment request. Request approved.

Next meeting was then set for Thursday April 12 at 7:00 PM Town Hall.

Discussion was then held regarding mitigating further site erosion problems on the rear post office side that may occur with the spring rain. Motion was made by Larry and seconded by Mary that Holden Sand & Gravel under the direction of Curtis and Whitman & Bingham is allowed to make adjustments as needed to maintain the site. A discussion then ensued over anticipated cost for this work. It was estimated the mitigation work would be in the order of \$10-\$15K. Motion was approved by the committee.

A discussion was then held regarding furniture and fixtures for the new building since the projects budget has been leaned out in this area. Jason agreed to do a review of the furniture and fixtures the

town has in storage and provide the list to the committee for review. Larry advised the committee that much of the funds left in the furniture budget were for lockers that were required for safely securing the police equipment.

Chris was then asked to prepare a letter to the Municipal Light Plant inquiring about the hookup fee for the Safety Building.

Minutes of the March 22 meeting were then reviewed. A motion was made by Larry and seconded by Phil to accept. Lincoln then requested the minutes be amended to include his concerns expressed at the meeting about the reliability and past performance of some of the filed sub bidders. Committee discussed and agreed to amend the minutes. Motion made by Lincoln and seconded by Mary to accept the amended minutes. Motion was approved. Discussion was then held that the committee should review the list of selected sub bidders for review of the amount of contingency that may be required.

Next a motion was made by Mary and seconded by Jason that the committee votes to recommend that the Selectman approve and sign a letter of intent Monday night for the base bid. Motion approved.

Motion made by Larry and seconded by Jason to adjourn the meeting. Meeting was adjourned at 8:28 PM.

Handouts:

Updated financial spread sheet

March 22 minutes

Kevin Paicos Email

Respectfully submitted

Jeff Brooks