

Public Safety Building Committee  
Meeting Minutes March 22, 2007 Amended March 29,2007  
Town Hall

Attendees: Jeff Brooks, Chris Gagnon, Larry Barrett, Gail Dumont, Al Rickheit, Phil Esposito, R  
Lincoln Stiles, Jason Bergeron Absent: Mary Neal  
Guests: none

Meeting called to order at 7:15 PM

Committee reviewed meeting minutes of Jan. 25 2007. Motion made by Gail and seconded by Jason to approve the minutes of January 4. Motion approved. Committee reviewed meeting minutes of March 15, 2007. Motion made by Al and seconded by Lincoln to approve the minutes of March 15. Motion approved.

Committee then reviewed and discussed the financial spreadsheet with the project costs and revenues to date. Spreadsheet also showed the financial summary with the four options that were being considered by the committee for sending to the Selectman for review at town meeting. The Selectman has asked the committee for recommendations on providing cost options to the towns people to complete the other building items and bid alternates. Each of the four options being considered represented additional costs to complete the 5 bid alternates and some furniture and fixture expenditures. Option costs ranged from as low as \$245K to \$821K to complete the building with all bid alternates and the few furniture and fixture expenditures being provided as listed.

Committee then discussed that the 4 options being considered would not impact the base building from being constructed and reviewed that the base building bid could be awarded by the Selectman even though there was approximately a \$100K deficit. The \$100K deficit represented equipment planned for the dispatch center. Chris advised that the Selectman were planning to vote on awarding the bid on April 4 with the intent of signing a contract in the middle of May.

Based upon some input from Kevin Paicos that 4 options may be too many, Chief Barrett presented the committee with a revised options sheet showing 3 options instead of 4. The first two options were the same as the original sheet but the third option was at \$791K instead of \$821K. A review of the 3 options led to discussions about the amount of funding being added into each option for the building contingency account. It was explained that each option added funds for the contingency account as the project would get larger and more funds may be need to be reserved to handle any normal change orders. Contingency had been planned at 4% of the base bid.

After more discussion about the options, Chief Barrett then reviewed minutes from several past committee meetings that had reviewed that the estimated cost of the total building construction project was at approximately the \$500K - \$800K over the available funding and that the committee had agreed that the current building design provided the basic needs of the 3 departments and no further cuts in building size could be made. Gail then made a motion to move bid alternate 3, the detention area, from option 3 to option 2. Motion was seconded by Al.

Alternate 3 adds \$60K and brings the total of Option 2 to \$599,043. Motion was voted and passed.

Jason then made a motion and Larry seconded to have the 3 options as revised by the committee submitted to Kevin Paicos for his review and funding expectations. Motion was voted and passed. It was then discussed that the options being considered were not being considered for a proposed tax override vote at town meeting. Funding for the options would possibly come from other sources that would not impact the tax rate.

Next meeting was then set for Thursday March 29 at 7:00 PM town Hall.

Committee then discussed that after Kevin's response regarding the three options and possible sources of funding that the committee considers preparing a press release advising the town's people on the current status of the building project.

A brief discussion was then held regarding the reliability and performance of the contractors who submitted filed sub bids for this project and whether the committee would have an opportunity to review the list of the bidders past performance with other town boards who may have dealt with them.

Motion made by Larry and seconded by Jason to adjourn the meeting. Meeting was adjourned at 8:10 PM.

Handouts:

Financial Budget sheet with 4 options

Revised Option sheet with 3 options

Respectfully submitted

Jeff Brooks