

Public Safety Building Committee Meeting
Meeting Minutes

Date of Meeting: November 1, 2006

Place: Town Hall

Meeting called to order at 7:05 by Chris Gagnon

Members present: Jason Bergeron, Larry Barrett, Al Rickheit, Jeff Brooks, Gail Dumont., Chris Gagnon, Mary Neal

Absent: Lincoln Stiles, Phil Esposito

Invited guest: Dave Lager, Curtis Edgin,

First topic of discussion was the November 1 hard copy quote of the additional site work from Holden Sand & Gravel to Curtis Edgin. Site work would include the installation of a gravel base at \$92,400 and the installation of site drainage for \$73,000. Total change order of \$165,400. Discussion then took place that the quote was several thousand dollars over the previous week's rough estimate of \$158,600. Curtis advised the committee that the quote has just been received and the quantities of materials estimated needed to be validated before committee approval. Curtis then discussed that Holden Sand & Gravel was planning that they could be working on the site by the week of November 10 with the gravel for the grading to be delivered the week of November 17.

Committee then discussed about how the rear banking area appeared to be eroding more from the recent rain and whether anything could be done prior to the expected start date to minimize further erosion.

Curtis agreed to contact Holden Sand & Gravel to see what could be done.

Chief Barrett advised that Russ from PJ Keating had penciled in the rough paving of the site for the week after Thanksgiving and that if the site was ready PJ Keating may be able to do the paving the week of Thanksgiving. Chief Barrett also advised that he should have a quote on the final grading and paving costs by next week. Discussion was held about the final finish grading being done by the paving contractor. It was discussed that if the paving contractor does the finish grading then there are less issues about any paving problems as the paving company did the grading instead of another contractor.

Next discussion item was the repair of the eroded banking and the removal of eroded materials from the lower area. Discussion ensued about whether it would be more cost effective to bring in more material to fill the erosion area or to remove the materials from the bottom and bring it back up. Chris was then asked to contact the Conservation Commission about whether the recovered materials from the bottom could be left at the bottom or needed to be removed from the bottom and redistributed elsewhere on the site. Committee requested that Chris get the answer regarding the disposition of the recovered materials from Con Com in writing. Question was then asked about what happened to the site mail box that is required to be at the site. Dave Lager agreed to get the mail box put back up. Another question was then asked about who was responsible for the cost of the silt removal from the previous site erosions that had occurred in the past. Chris advised that Kevin Paicos was dealing with that issue and that it did not appear the Town would be responsible for the cost.

Next topic was Jason then clarified for the committee the previous week's meeting discussion regarding the need for a FD bunk area and the states demand for 24 hour coverage. Jason explained that as part of the town's current Advanced Life Support (ALS) service the state requires the town after some many months to provide 24 hour coverage to continue with the ALS license. Jason also discussed that the trend in the industry except for very large cities is 24 hour shifts and not 8 hour shifts so a bunk area would be needed to provide the required coverage.

Next agenda item was a review of the revised floor plans as modified from the previous week drawings. Chief Barrett discussed the minor changes in the first floor layout and then reviewed the changes in the basement. The basement floor plan has been modified to reduce the training room to about 1000 square

feet, add bunk rooms at the front and adds more space to the locker areas. It was discussed that the lockers areas once constructed would not be easily modified so now was the time to allow adequate space for this area of the building. Additional storage space was allocated in the area under the upper floor sally port area which was previously unexcavated area. It was discussed that the previous building design was short on storage space.

Curtis then shared with the committee two concept exterior views of the building and asked for the committee's comments regarding roof design and exterior finish. Choice of roof designs would be a hip roof or gable type roof. Committee asked the cost impact of the two choices and was advised that both designs were within the original cost estimates provided. Discussion then ensued about the cost impact of the proposed brick façade 3 feet up on the front side of the exterior. There was also discussion about the "bump out" on the second floor in the FD office area and the cost impact. Curtis then explained that all these design items were basically covered in the price estimates and that the committee would be advised of any design items that would substantially impact the building cost. These items were added to provide some durability and to add some aesthetics to a rather basic building design.

Gail made a motion, seconded by Mary for the committee to approve the design development phase and to move ahead with the construction document phase. Discussion then ensued about the committee voting on this motion without the full committee being present. After some discussion Gail reviewed the meeting minutes from the July 27 meeting where the committee voted to not vote to go out to bid for the new building without the full committee being present. Discussion then ensued about the status of the list of construction bid alternates and when that list would be available. It was also discussed that the committee had previously voted to have another rough cost estimate performed when the construction documents were 50 -75 % completed. Dave Lager then reminded the committee that the building was 21,893 square feet and based upon previous estimates would be \$500 to \$700k over the allocated funds available. Committee then unanimously voted to approve the motion to move to the next phase.

Chris then advised the committee that the Town Accountant would not be able to attend this meeting due to the preparation of the town's financial report and he would reschedule him for another meeting date.

Committee then reviewed the minutes of the October 25 meeting. Motion was made by Chief Barrett and seconded by Mary to approve the minutes as submitted. Motion approved.

Next meeting was set for Thursday November 9 at 7:00 PM. Tentative agenda items would be the review /approval of the site work change order and the town accountants review of the project funds.

Motion was made to adjourn by Chief Barrett and seconded by Jason. Committee voted to adjourn at 8:25 PM

Committee Handouts:

Meeting Agenda

Revised C4 floor plan layout

Quote for additional site work dated November 1 2006 to Caolo & Bieniek from Holden Sand & Gravel

Respectfully submitted

Jeff Brooks