

Public Safety Building Committee Meeting  
Meeting Minutes

Date of Meeting: July 27, 2006

Place: Ashburnham Town Hall Upstairs Hall

Meeting called to order at 7:05 by Chairman Chris Gagnon

Members present; Charles Packard, Phil Esposito, Jason Bergeron, Larry Barrett, Gail Dumont, Al Rickheit, Jeff Brooks, Chris Gagnon, Lincoln Stiles. Absent: Mary Neal,

Next Committee Meeting: August 1 10:00 AM Town Hall

Chris advises the committee about Holden Sand & Gravel current site work. Chris advises his concern about the rip rap installed along route 101. Plans call for the rip rap to be installed like an L shape along the Route 101 banking. Rip rap only cover front portion and not side hill area. Side hill was grassed instead. Committee discussion ensues about the Holden Sand & Gravel site work.

Committee then reviews letter from Caolo & Bieniek to Holden Sand & Gravel requesting a meeting for 11:00AM Tuesday August 1. Meeting called to clarify open items in Holden Sand & Gravel contract, identify any additional work needed and how and when the project will be closed out.

A brief committee discussion was then held about the possible costs for sewer and water hookups at the current site. Discussion centered on the committee needing to know what the soft costs would be for the existing site. Without these cost a total building cost estimate will not be able to be determined.

Chris provides the committee a copy of an email from Curtis Edgin of Caolo & Bieniek to Kevin Paicos regarding amendments to his contract to reflect a revised project scope change. A meeting to discuss the contracts revision has been set for Tuesday August 1 at 10:00AM at the town hall. New amended contract amount is adding \$210,000. Committee then discusses each of the new contracts breakout costs. Committee feels cost are high and a detailed cost break down should be requested. Phil Esposito volunteered to see if he could get the committee a ballpark estimate for the same work from another architectural firm.

Committee then discussed the time for the meeting of August 9<sup>th</sup>. It was recommended that the meeting start at 6:30 to give the committee discussion time before the Architect arrives. Chris then expressed concern about the site work time sheets and their accuracy. Chris advises the committee that Kevin has been made of Chris's concerns. The committee then agrees to add the text of the paragraph from the email notifying Curtis and copying Kevin to the meeting minutes.

Paragraph from Chris's email is as follows "Weekly Payroll Records & Statement of Compliance on record at Ashburnham Town Hall only cover to February 17,2006. This needs to be updated, who should I approach? The labor records I do have show a bulldozer wasn't present on site until the week of December 23, 05 and save for one week in November there was never more than 2 employees at the site, sometimes only 1 for the week, no bulldozer, no compactor, just a backhoe and a laborer. I would also like the records of the clerk who was onsite inspecting the fill as it came and the compaction tester".

Committee then reviewed the letter from Curtis to Holden Sand & Gravel discussing the Civil Engineers review of the site work and the need to stabilize the slopes along 101.

Committee then reviewed and discussed the letter from the Town of Ashburnham Conservation Commission to Whitman and Bingham Associates. Letter advises that upon a site inspection numerous

violations to DEP number 092-0693 were observed. Letter advises action to be taken and requests the applicant and or assigns to a hearing before the commission on August 14 to discuss these conditions/compliance issues. Committee asks that Chris invite Lori Capone of the Conservation Commission to the August 1 meeting. Committee discusses concerns about the stability of the site and asks that Chris advise the architect of the committees concerns about the site.

Question was asked about the dimensions of the apparatus bays. Question was also asked why the Holden Sand and Gravel site work grade was to be 2 feet below finish grade.

A motion was made by Charlie and seconded by Gail to accept the meeting minutes of the July 6 meeting. Minutes were approved with 1 abstention. Abstention from Lincoln Stiles. A motion was made by Lincoln and seconded by Larry to accept the meeting minutes of the July 12 meeting. Minutes were approved with 1 abstention. Abstention from Jason Bergeron.

Discussion took place about the 6:30 start time for the August 9 meeting. It was agreed the meeting start time would be moved to 6:00 PM to allow the committee more discussion time.

A motion was made by Gail Dumont and seconded by Lincoln Stiles that their must be a full board present at the meeting to approve the project to go out for bid. Unanimous vote to accept the motion

Jason agreed to e-mail the committee the details regarding the new Ayer Safety Building open house.

Motion was made to adjourn by Larry Barrett and seconded by Jeff Brooks. Committee voted to adjourn at 8:40 PM.

Committee Handouts:

Meeting Agenda

July 18, 2006 Meeting minutes of Water-Sewer commission meeting

July 27 letter from Conservation Commission letter to Whitman & Bingham

Curtis Edgin e-mail to Kevin Paicos regarding the Holden Sand & Gravel meeting on August 1

Respectfully submitted  
Jeff Brooks