

Public Safety Building Committee Meeting  
Meeting Minutes

Date Of Meeting: June 22, 2006

Place: Ashburnham Town Hall

Meeting called to order at 7:04 by Chairman Chris Gagnon

Members present; Charles Packard, Phil Esposito, Jason Bergeron, Larry Barrett, Gail Dumont, Al Rickheit, Jeff Brooks, Mary Neal, Chris Gagnon...

Absent: Lincoln Stiles

Invited Guest: Bertram Gardner of Caolo & Bieniek

Next Committee Meeting: Thursday July 6<sup>th</sup> 7:00PM

First order of business was to recognize Bertram Gardner of Caolo & Bieniek who had brought with him three proposed floor plans based upon the revised space requirements submitted by the committee. Bertram reviewed the three floor plans with the committee members. The three options have differing total gross square footage; Option A floor plan has 22,687square feet, option B has 21,306 square feet and option C has 20,995 square feet.

A discussion among the committee members was then held discussing the merits and layouts of the three floor plans. Several floor plan changes were discussed for the Architects next reiteration: Use the option C floor plan but grow the dispatch center to the size shown in option B; Leave the basement area open in the initial bid package but have alternate bids for the completion of this floor. This way the committee could pick and choose the basement areas for completion based upon the cost of each alternate; Use a steel constructed building shell instead of a stick built approach; Centralize the bathrooms on the first floor; Combine the training areas into one room with a dividing partition. Use cubes instead of hard wall offices for some of the fire department offices.

The architect's representative advised the committee that the Option C floor plan is still over the targeted budget by approximately 1 million dollars. The architect was then asked that based upon the committees comments and discussions to update the floor plans and target a building plan at a \$4.7 million dollar cost. Architect was expected to have the next reiteration ready for the committees review in approximately 2 weeks or for the July 6<sup>th</sup> meeting.

Motion was made by Charlie Packard and seconded by Jason to accept the meeting minutes of the June 7 meeting. Minutes were approved. The June 1 revised meeting minutes were reviewed.

Chris Gagnon then gave the committee a report what is happening with the current site plan. Committee then reviewed the latest correspondence dated June 21 between the Architect and Holden Sand & Gravel which informed Holden Sand & Gravel that the site work needed to be completed immediately and also advising that he was requesting that the Town review this matter with their counsel regarding possible termination of the H&S contract and the calling of the H&S bond. Committee received a copy of a June 2 letter from Holden Sand & Gravel to Curtis Edgin stating the site completion work would be started by June 5 and completed in 3 weeks weather permitting.

Committee then reviewed an email from Dave Lager of NETCO regarding what site work he feels needs to be done to stabilize the site. Chris also stated that a site stabilization report was coming from Whitman & Bingham. Comment was also made that the site plan did not call for removal of the earth within 10 feet of route 101.

Next item was a report from Chris that Kevin Paicos has not yet scheduled the meetings to review the contracts for the Architect or the Project Manager. Chris stated he would push to get the meetings set up for July 10 and July 11.

Committee then received the SWOT meeting summary report from Montachusett Regional Planning Commission. A thank you letter for donating a facilitator for the meeting was sent from the town to the MRPC.

The date for the next meeting was discussed. It was decided to cancel the committee meeting for the 29<sup>th</sup> and to post a meeting for July 6<sup>th</sup> at 7:00 PM.

Next item was a discussion how the committee should go about considering other potential sites. It was agreed that the members would for the next meeting try to put a Pros and Cons list for each potential site.

Committee was then advised that for the next committee meeting Richie would have a Safety Building floor plan layout for committee review using the hardware store site. Committee was also advised that Richie would like to get a decision from the committee regarding the possible purchase of hardware store site.

Motion was made to adjourn by Larry Barrett and seconded by Mary Neal. Committee voted to adjourn at 8:33 PM.

Committee Handouts:

Meeting Agenda

MRPC SWOT Meeting summary report

June 21 letter from Caolo & Bieniek to Holden Sand & Gravel

June 2 letter from Holden Sand & Gravel to Curtis Edgin stating site work to be started by June 5 and completed in 3 weeks weather permitting.

June 19 Email from Dave Lager to Chris and Curtis regarding site work stabilization

Caolo & Bieniek schematic floor plans for options A, B, C

Respectfully submitted

Jeff Brooks