

ADVISORY BOARD MINUTES FOR JANUARY 29, 2007

In attendance Bill Johnson, Leo Janssens, Marie Zbikowski, Dottie Munroe, Belden DiVito, Ed Tree, and Jamie Piedrafite.

TEMPORARY HOUSING

Three locations have been presented for our review and consideration to house the Town Hall employees during the town hall renovations, and the various cost involved in each to set up temporary facilities. They are, the VMS Building, the Stevens Municipal Building and the Ashburnham Hardware Store. Each carries a cost for, "essential repairs/costs, phone/cable, and phone/comp relocation, and office panels for each. Also each has a \$6000 contingency fund set aside.

VMS BUILDING

Discussed the VMS Building comparison list cost item by cost item. To use this space it would be necessary to re-locate the Council On Aging. The Ashburnham Community Church has offered space in their church for this group. With the information we have at this meeting, the Board feels the move of the COA to the Community Church is a viable option.

ASHBURNHAM HARDWARE STORE

In addition to all similar "essential cost/repairs" afforded to all three locations, the Hardware Store has the high cost of \$57,000 for rent, plus \$5000 for renters insurance. The Board feels this option would be throwing money away.

STEVENS MUNICIPAL BUILDING

Using this building would mean breaking a lease with Mike and Pat Frederick. Many question to consider with the upgrade of this building, and questions to which we need answers. Should the town decide to upgrade this building, is there a plan for the use of it after the Town Employees move back to the town hall? Will it remain empty? Can we not fix this building at anytime? Can we leave this building alone at this time as t is? Is it a burden to the taxpayer at this time? Where will the town employees park?

FACTS, QUESTIONS, UNKNOWN, ETC.

We need info on:

Why inconsistencies on Spread Sheet?

Lack of info, we need complete information before the 11th hour.

Regarding the sign off on the bond, January 24, 2007, should we be getting the info so we can discuss the issue? Are there rules in place? How much was borrowed?

What are the long term plans for VMS?

What is our role in the budget?

Tax lien money?

SUGGESTIONS

We have more joint meetings with the Board of Selectmen.

Invite Town Accountant Jim Shanahan, to meet with us quarterly.

SCHEDULED MEETINGS

February 5, 2007, 7 p.m. with the Board of Selectmen.

February 6, 2007 Tri-Board meeting in the Overlook School Library, at 7 p.m.
Our next meeting is scheduled for February; 12, 2007 at 7 p.m.

MEETING ADJOURNED AT 10:05 P.M.

Respectfully submitted,

DOROTHY J. MUNROE, Secretary