

## Capital Improvement Program Committee Report for 2008 - 2013

The CIP Committee sent out requests for capital requests for 2008 – 2013 this past summer. In the fall the committee met with representatives of each commission and department to discuss their proposed capital projects/purchases.

The capital improvement program is designed to help the town plan its spending on big ticket items for the upcoming six years. In preparing its findings for the Planning Board and Board of Selectmen, the committee considered the impact of each project/purchase in relation to all the other requests, what the priority should be, possible alternatives, how it would affect bonding, how funding could be achieved, and how it would impact Antrim's tax rate.

In 2007, there were 57 requests totaling \$4.9 million. As in previous years, requests were considered capital requests if they were \$5,000 or more and not part of normal maintenance funding.

The biggest request came from the Highway Department, which is asking for about \$2.7 million for the coming six years. That represents 55 percent of the total money requested by all departments. The second highest request came from Parks and Recreation, which is seeking \$401,000. (Water and Sewer is anticipating expenses of \$611,000. However, those projects are self funding unless they also involve expenses by other departments – such as road work.)

The projected costs of requested capital items per \$1,000 of property value increases in 2009 and 2010 and then drops significantly in 2011 – 2013. See box below.

Year	2008	2009	2010	2011	2012	2013
Cost	\$2.49	\$3.87	\$4.19	\$1.46	\$1.22	\$1.12
Total Requests	\$660,470	\$1,106,000	\$1,082,000	\$1,144,000	\$475,000	\$433,000

## Some Key Elements

**Conservation and Open Space:** Request that \$50,000 be put into capital reserve each year from 2008 – 2011 for future purchase of open space or conservation easements.

**Highway Department:** Highway and bridge improvements continue to be some of the town's biggest projects. There are seven bridge projects scheduled from 2008 - 2013. For the Depot Street bridge over the Contoocook River, Antrim and Bennington will each pay 10 per cent of the costs with the state picking up the remaining 80 per cent. Similarly, the North Branch Bridge repair will cost the town \$240,000 in 2009, but the state bridge fund will pay \$960,000. Funds for the bridges come from the Bridge Reserve Fund. Road improvements cover more than eight roads for the six-year period. The highway garage expansion will begin in 2010. Thirty thousand dollars is scheduled each year through 2013. Long-term debt payments will continue through 2025.

**Police Department:** The police department will undertake a cruiser replacement lease program at a cost of \$8,000 per year. Police facilities still pose a problem for the town. A total of \$25,000 is slated in 2008 for temporary improvements to existing facilities or toward design of a new facility. In 2009 – 2013, \$25,000 is planned for new police department facilities. The long-term debt payment will continue through 2024.

**Revaluation:** A total of \$155,000 from the capital reserves and warrant article will cover revaluation from 2008 – 2013.

**ARTS:** Repairing gate and fence and refurbishing the swap shop will cost \$15,000.

**Building Improvements:** Various town hall improvements, highway department shed and sand-and-salt sheds and other non-maintenance improvements will cost \$181,000.

**Elm Street/ Rte. 202 Phase II:** Funding will come from TIF: \$30,000 each for 2<sup>nd</sup> and 3<sup>rd</sup> year. (It was started in 2007). \$32,000 is slated in 4<sup>th</sup> year. \$288,000 will come from federal and state funds.

**Economic Development:** \$25,000 slated for 2008 and 2009.

**Fire and Ambulance:** \$18,000 has been requested for purchase of two defibrillators. Funding comes from the ambulance revolving fund. The fire department is requesting \$44,070 from its operating budget in 2008 and 2009 for purchase of various equipment and a new furnace in 2008 and 2009.

**Parks and Recreation:** The department submitted eight requests for projects/purchases for the next six years. The most notable were requests for \$25,000 each year (\$150,000 total) for recreational field development, \$50,000 each year in 2009 and 2010 for skate board park development, \$85,000 in 2013 for Shea Field lighting, and \$22,000 in 2010 for a tractor for Shea Field.

The CIP committee recommends that a \$13,000 infield groomer proposed for purchase in 2008 not be approved. The department has an older model of the infield grooming machine or it can hire an outside company to do the work. The committee also is concerned with the very expensive requests the Parks and Recreation Commission has submitted. The CIP committee feels that it would be a good idea for a study to be performed on Antrim's parks and recreation needs in light of the declining school enrollment and increasing senior population. The University of New Hampshire's Dept. of Recreation Management & Policy has performed studies of recreation needs for other New Hampshire communities. The town should find out if the department could study Antrim's needs. There also may be other groups or organizations that perform similar studies.

Studying Antrim's needs would be very helpful in determining where we need to concentrate our work and funding so it will do the most good.

**Library:** The library made no capital requests.

Members of the committee are: Diane Chauncey, Ron Haggatt, Bob Holmes, Bradley Houseworth, Ben Pratt, Bill Prokop, Brian Sawich, Alexander Snow, and Missy Taylor.

# SUMMARY OF 2008 REQUESTS

PROJECT NAME	2008	2009	2010	2011	2012	2013	TOTAL
Ambulance	18,000	-	-	-	-	-	18,000
ARTS	-	5,000	-	10,000	-	-	15,000
Buildings	28,000	32,000	36,000	35,000	30,000	20,000	181,000
Conservation & Easements	50,000	50,000	50,000	50,000	-	-	200,000
Downtown Improvements	30,000	30,000	32,000	288,000	-	-	380,000
Economic Development	10,000	15,000	-	-	-	-	25,000
Fire	28,070	16,000	-	-	-	-	44,070
Highway	329,200	625,000	811,000	330,000	327,000	250,000	2,672,200
Library	-	-	-	-	-	-	-
Park & Rec	54,200	75,000	97,000	25,000	40,000	110,000	401,200
Police	33,000	33,000	33,000	33,000	33,000	33,000	198,000
Revaluation	15,000	60,000	20,000	20,000	20,000	20,000	155,000
Water & Sewer	65,000	165,000	3,000	353,000	25,000	-	611,000
<b>TOTAL per year:</b>	<b>660,470</b>	<b>1,106,000</b>	<b>1,082,000</b>	<b>1,144,000</b>	<b>475,000</b>	<b>433,000</b>	<b>4,900,470</b>
<b>TOTAL DEBT PAYMENT per year:</b>	<b>218,545</b>	<b>219,745</b>	<b>179,206</b>	<b>87,378</b>	<b>85,045</b>	<b>82,564</b>	<b>872,483</b>
<b>GRAND TOTAL:</b>	<b>879,015</b>	<b>1,325,745</b>	<b>1,261,206</b>	<b>1,231,378</b>	<b>560,045</b>	<b>515,564</b>	<b>5,772,953</b>

Total Assessed Property Value	239,000,000	243,000,000	248,000,000	253,000,000	258,000,000	263,000,000
Cost per Thousand of Assessed Value*	2.49	3.87	4.19	1.46	1.22	1.12

*\* Notes:*

1. The \$220,000 in Highway budget has been subtracted from total for each year for tax rate chart, since this amount has traditionally been included in the Highway Operating Budget and has not been included in prior years calculations.

2. Water and Sewer, which is self-funding has also been consistently excluded.

3. Downtown Improvements amount of \$288,000 in 2010 has also been excluded since this a grant with funds coming from state & federal sources.

# DETAILED REQUESTS BY DEPARTMENT

PROJECT NAME	DEPT	2008	2009	2010	2011	2012	2013	TOTAL	NOTES
Defibrillators	Ambulance	18,000							
<b>TOTAL AMBULANCE PER YEAR:</b>		<b>18,000</b>	-	-	-	-	-	<b>18,000</b>	Funds come from Ambulance Revolving Fund
Refurbish Swapshop	ARTS		5,000						
Gate and Fence	ARTS				10,000				
<b>TOTAL ARTS PER YEAR:</b>		-	<b>5,000</b>	-	<b>10,000</b>	-	-	<b>15,000</b>	Funds come from Operating Budget
Town Hall - Seal murals and molding	Buildings	3,000							
Town Hall - Seating upstairs	Buildings		12,000						Moveable chairs
Town Hall - Stage Area	Buildings			10,000					
Town Hall - New Office Furniture	Buildings				10,000				
Town Hall - Improvements	Buildings					10,000			Recondition AC
Highway Department Shed	Buildings			6,000					Old North Branch Road
Highway Dept. Sand and Salt Sheds	Buildings				5,000				Goodell Road
Building improvements (non-maintenance)	Buildings	25,000	20,000	20,000	20,000	20,000	20,000		
<b>TOTAL BUILDINGS PER YEAR</b>		<b>28,000</b>	<b>32,000</b>	<b>36,000</b>	<b>35,000</b>	<b>30,000</b>	<b>20,000</b>	<b>181,000</b>	Funds come from Govt Bldg Reserve Fund
Appropriation to Capital Reserve for Open Space	Conservation & Open Space	50,000	50,000	50,000	50,000				
<b>TOTAL CONSERVATION &amp; OPEN SPACE PER YEAR</b>		<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	-		<b>200,000</b>	Warrant Article
Elm Street/Rte. 202 Phase II	Downtown Improvements	30,000	30,000	32,000	288,000				
<b>TOTAL DOWNTOWN IMPROVEMENTS PER YEAR</b>		<b>30,000</b>	<b>30,000</b>	<b>32,000</b>	<b>288,000</b>	-	-	<b>380,000</b>	TIF: \$30,00 for 3 year (started in 2007). \$32,000 in 4th year. \$288,000 from Fed/state funds.
Economic Development	Economic Development	10,000	15,000						
<b>TOTAL ECONOMIC DEVELOPMENT PER YEAR</b>		<b>10,000</b>	<b>15,000</b>	-	-	-	-	<b>25,000</b>	Funds come from TIF

## DETAILED REQUESTS BY DEPARTMENT, continued

PROJECT NAME	DEPT	2008	2009	2010	2011	2012	2013	TOTAL	NOTES
Light Weight Air Bottles	Fire	13,900							
Scott Pak Alert Integrated PASS Alarm	Fire	10,170							
Scott AV 3000 Facepiece	Fire	4,000	4,000						
New Furnace	Fire		12,000						
<b>TOTAL FIRE PER YEAR</b>		<b>28,070</b>	<b>16,000</b>	-	-	-	-	<b>44,070</b>	Funds come from Operating Budget
<b>Bridges:</b>									
West Deering Road over Contoocook	Highway	13,000							
North Main Street Bridge over Brook	Highway	81,200							State to pay 80% of total cost of \$406,000
North Branch Bridge	Highway		240,000						
Depot St. Slab over Relief	Highway			54,000					
Depot Street over Contoocook	Highway				65,000				pays 10%, Bennington 10%, State 80%
Depot Street Arch over Relief	Highway			62,000					
Water Street over Great Brook	Highway					62,000			Funds for bridges come from Bridge Reserve Fund
<b>Road Improvement Program:</b>									
Elm Avenue	Highway		120,000						
Highland Avenue Paving	Highway		100,000						
Highland Avenue Drainage	Highway		100,000						
Liberty Farm Road	Highway					150,000			
North Main Street Drainage	Highway			500,000					
Old Concord Road Resurface	Highway				100,000				
Old North Branch Road	Highway		50,000						
Pleasant Street	Highway			150,000					
Various Road Improvements	Highway	220,000			120,000	70,000	220,000		\$220,000 for Roads is in Operating Budget every year. Some years, total will exceed that because of planned projects.
<b>Other:</b>									
One Ton Truck Lease	Highway	15,000	15,000	15,000	15,000	15,000			Warrant Article
Highway Garage Expansion	Highway			30,000	30,000	30,000	30,000		Long Term Debt: Payments would continue through 2025
<b>TOTAL HIGHWAY PER YEAR:</b>		<b>329,200</b>	<b>625,000</b>	<b>811,000</b>	<b>330,000</b>	<b>327,000</b>	<b>250,000</b>	<b>2,672,200</b>	

## DETAILED REQUESTS BY DEPARTMENT, continued

PROJECT NAME	DEPT	2008	2009	2010	2011	2012	2013	TOTAL	NOTES
Various Projects for library	Library	-	-	-	-	-	-	-	No requests
<b>TOTAL LIBRARY PER YEAR:</b>		-	-	-	-	-	-	-	
Memorial Park Improvements	Parks & Rec	10,000							Swings, Misc Park improvements
Tennis Court Resurface	Parks & Rec					15,000			
Gregg Lake	Parks & Rec								
Skate Board Park Development	Parks & Rec		50,000	50,000					Estimate for skateboard park development. CIP Committee recommends that study of Town recreation needs be done before this and other large expenditures are made.
Shea Field Lighting	Parks & Rec						85,000		
Skate Board Improvements	Parks & Rec	6,200							\$1200 from donations will go towards total cost of \$6200
Recreational Field Development	Parks & Rec	25,000	25,000	25,000	25,000	25,000	25,000		
Shea Field tractor	Parks & Rec			22,000					
Infield Groomer	Parks & Rec	13,000							
<b>TOTAL PARKS &amp; REC PER YEAR</b>		<b>54,200</b>	<b>75,000</b>	<b>97,000</b>	<b>25,000</b>	<b>40,000</b>	<b>110,000</b>	<b>401,200</b>	All funds come from Warrant Articles.
Cruiser Lease Program	Police	8,000	8,000	8,000	8,000	8,000	8,000		Warrant Article
Temp. Improvements to Police Facilities or for design of new space	Police	25,000							
New Police Dept. Facilities	Police		25,000	25,000	25,000	25,000	25,000		Long Tern Debt: Payment would continue through 2024
<b>TOTAL POLICE PER YEAR:</b>		<b>33,000</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>	<b>198,000</b>	
Revaluation	Administration	15,000	60,000	20,000	20,000	20,000	20,000		
<b>TOTAL REVALUATION PER YEAR:</b>		<b>15,000</b>	<b>60,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>	<b>155,000</b>	Funds come from Capital Reserve/Warrant Article.

## DETAILED REQUESTS BY DEPARTMENT, continued

PROJECT NAME	DEPT	2008	2009	2010	2011	2012	2013	TOTAL	NOTES
North Main Street Bridge Crossing Improvement	Water & Sewer	25,000							Water & Sewer Operating Budget. Replacing water pipe
Highland Avenue Water Main Improvement to 12" main	Water & Sewer		150,000						
Contoocook River Crossing	Water & Sewer				350,000				
Sludge Disposal	Water & Sewer								Not necessary in this 6 year period. Cost estimated at \$500,000.
Conversion from lime to caustic water conditioning	Water & Sewer		12,000						Water & Sewer Operating Budget.
Fencing around wellhead	Water & Sewer	15,000							State Grant
Re-metering and billing software	Water & Sewer	3,000	3,000	3,000	3,000				\$15,000 held by Water & Sewer Commission in reserve for multi-year project to accomplish. Started in 2007.
Early Warning monitoring wells	Water & Sewer	22,000							Water & Sewer Operating Budget.
Abandonment of Campbell Pond supply line	Water & Sewer					25,000			Estimates from \$15,000 to \$25,000. No date set for.
<b>TOTAL WATER &amp; SEWER PER YEAR:</b>		<b>65,000</b>	<b>165,000</b>	<b>3,000</b>	<b>353,000</b>	<b>25,000</b>	<b>0</b>	<b>611,000</b>	Note that all Water & Sewer projects do not affect the tax rate, unless the Town assumes a portion of the expense. Funds come from Water & Sewer Operating Budget and Water & Sewer Capital Reserves.
<b>TOTAL ALL DEPARTMENTS PER YEAR:</b>		<b>660,470</b>	<b>1,106,000</b>	<b>1,082,000</b>	<b>1,144,000</b>	<b>475,000</b>	<b>433,000</b>	<b>4,900,470</b>	
<b>DEBT PAYMENT:</b>									
Current Debt Payment: Town Hall		98,133	93,776	89,420				281,329	
Current Debt Payment: Water		15,630						15,630	
Current Debt Payment: Sewer		35,627	33,774					69,401	
Current Debt Payment: Fire Truck		32,931						32,931	
Current Debt Payment: Library		36,224	92,195	89,786	87,378	85,045	82,564	473,192	Payments continue through 2023.
Highway Garage Expansion and new Police Facilities debt would be added to long term debt if approved. Costs are shown in above departments' requests.									
<b>TOTAL DEBT PAYMENT PER YEAR:</b>		<b>218,545</b>	<b>219,745</b>	<b>179,206</b>	<b>87,378</b>	<b>85,045</b>	<b>82,564</b>	<b>872,483</b>	



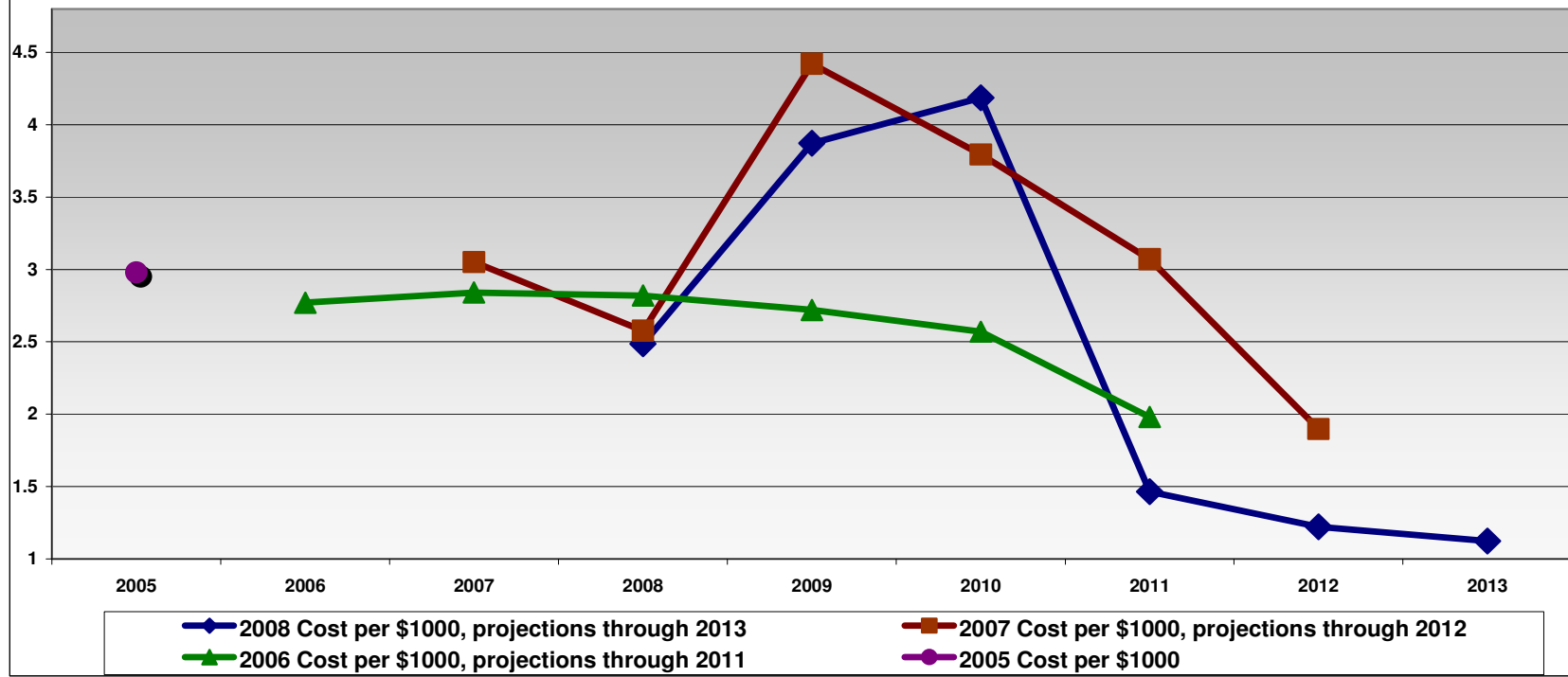
**Capital Reserve Fund Balances**  
**Estimated Balances as of 12/31/07**

	12/31/2007	12/31/2006	12/31/2005	Gain/Loss 2006/2007
Police	27,400	42,000	29,977	(14,600)
Ambulance			34,794	0
Fire	8,600	18,600	16,856	(10,000)
Highway	41,900	60,000	93,290	(18,100)
Emergency Bridge	333,000	87,000	88,119	246,000
Town Buildings	12,900	20,000	29,412	(7,100)
Town Revaluation	46,650	46,000	44,519	650
Library	4,300	4,300	96,795	0
Recreational Field Development	217,000	216,000	182,037	1,000
<b>TOTAL:</b>	<b>691,750</b>	<b>493,900</b>	<b>615,799</b>	<b>197,850</b>

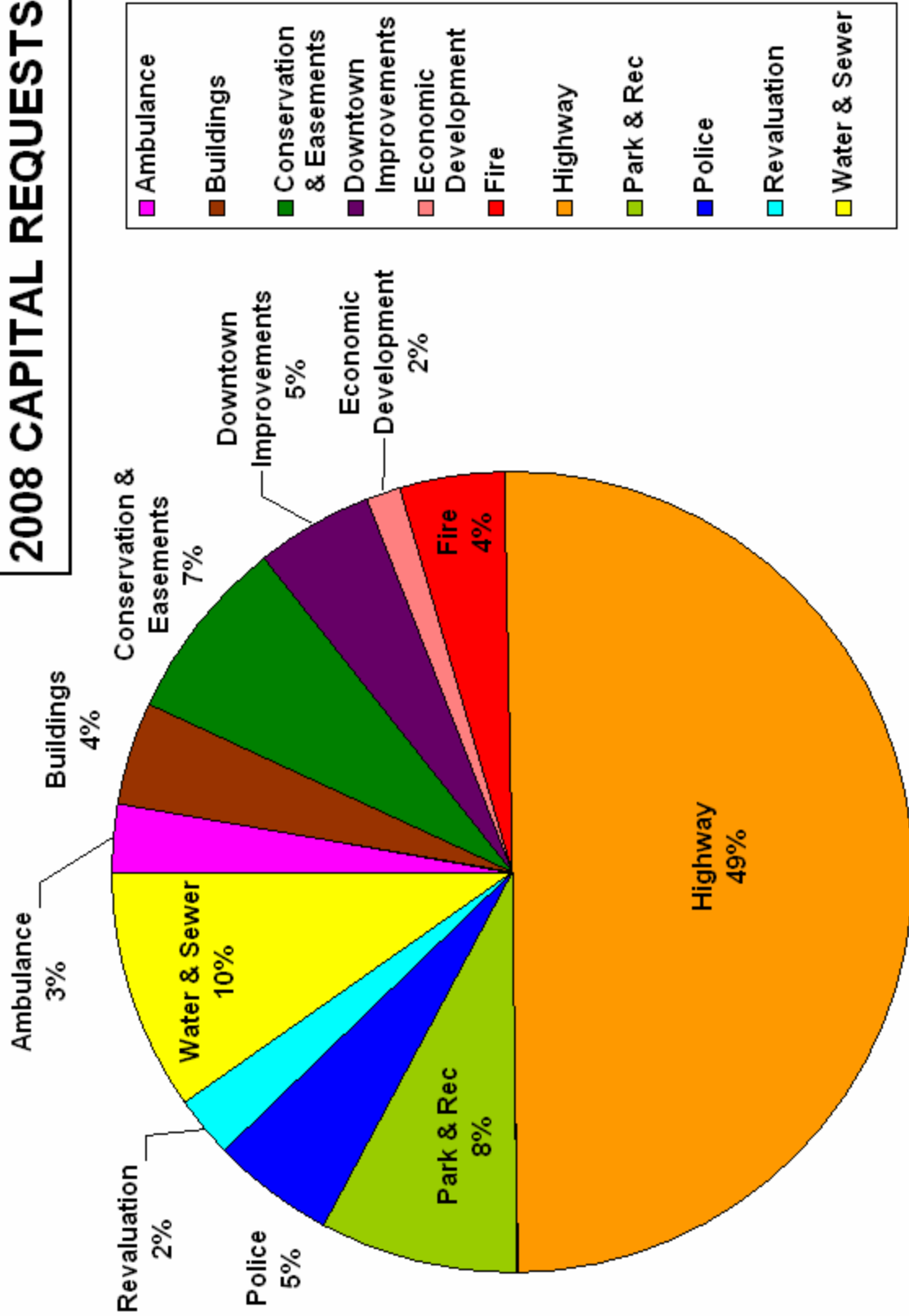
## TAX RATE SUMMARY

Total Assessed Property Value	216,000,000	222,000,000	228,000,000	239,000,000	243,000,000	248,000,000	253,000,000	258,000,000	263,000,000
	2005	2006	2007	2008	2009	2010	2011	2012	2013
2008 Cost per \$1000, projections through 2013				2.49	3.87	4.19	1.46	1.22	1.12
2007 Cost per \$1000, projections through 2012			3.05	2.58	4.42	3.80	3.07	1.90	
2006 Cost per \$1000, projections through 2011		2.77	2.84	2.82	2.72	2.57	1.98		
2005 Cost per \$1000	2.98								

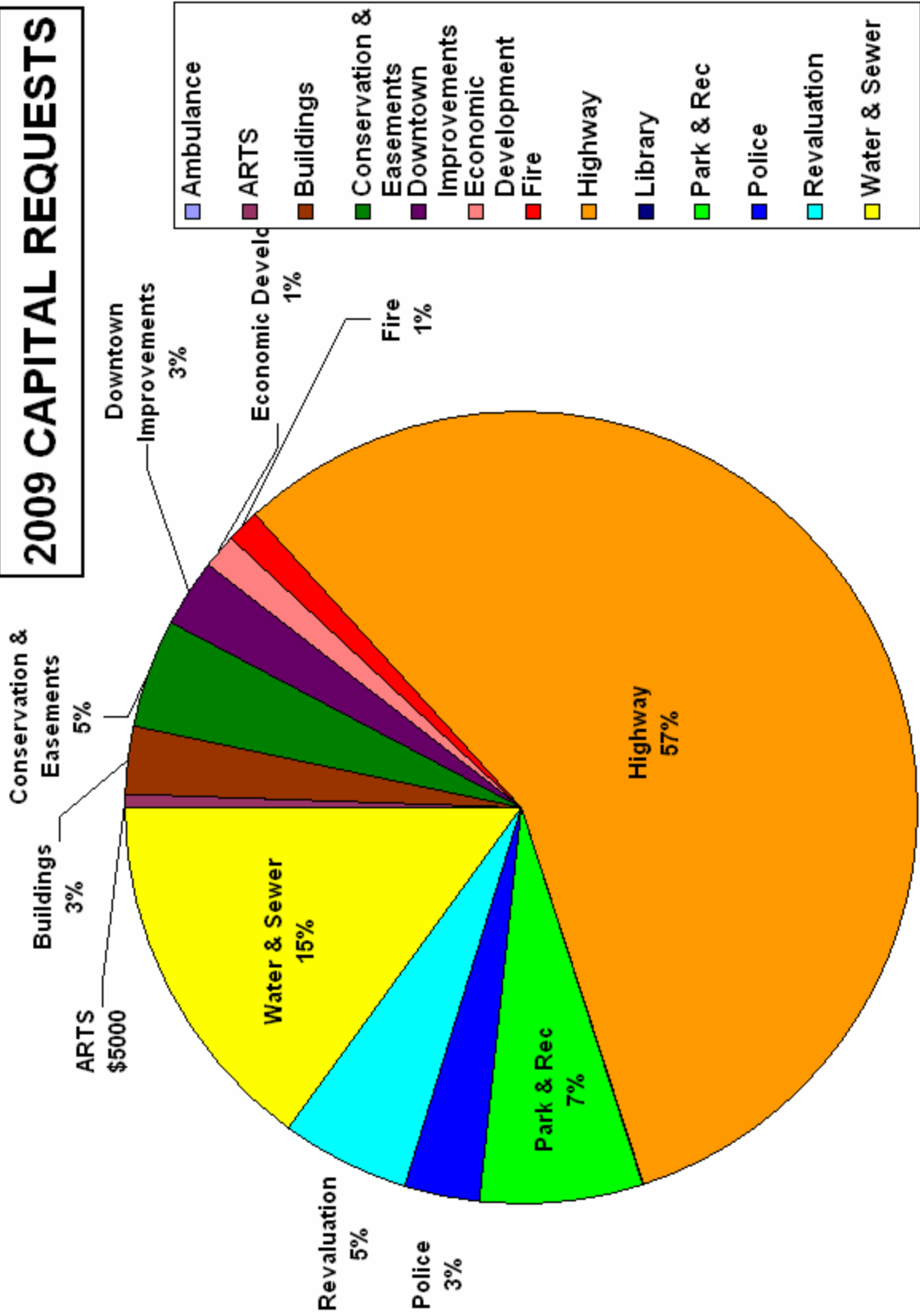
### Cost of Requested Capital Items Per Thousand of Property Value 2008 - 2013



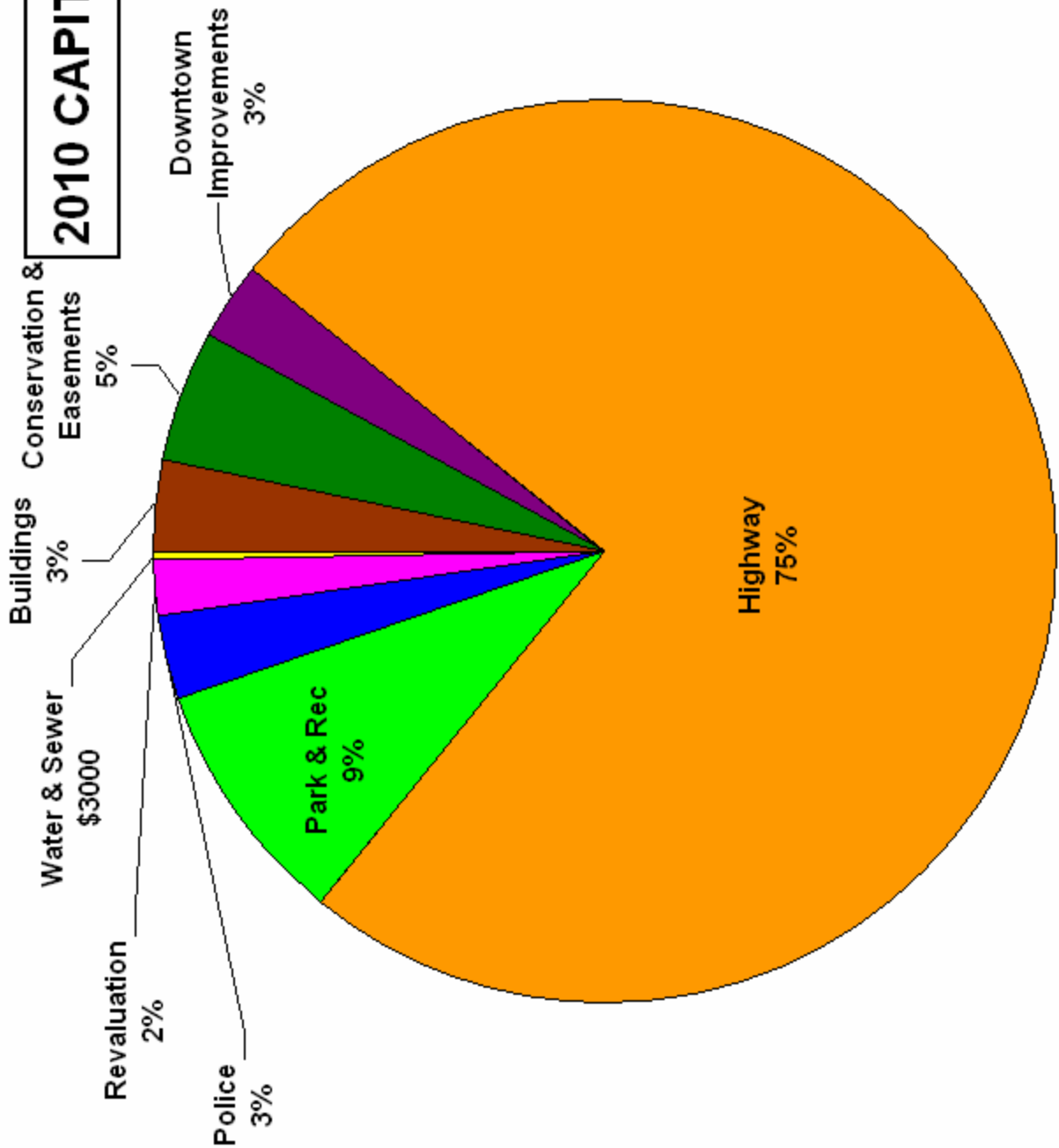
# 2008 CAPITAL REQUESTS



# 2009 CAPITAL REQUESTS

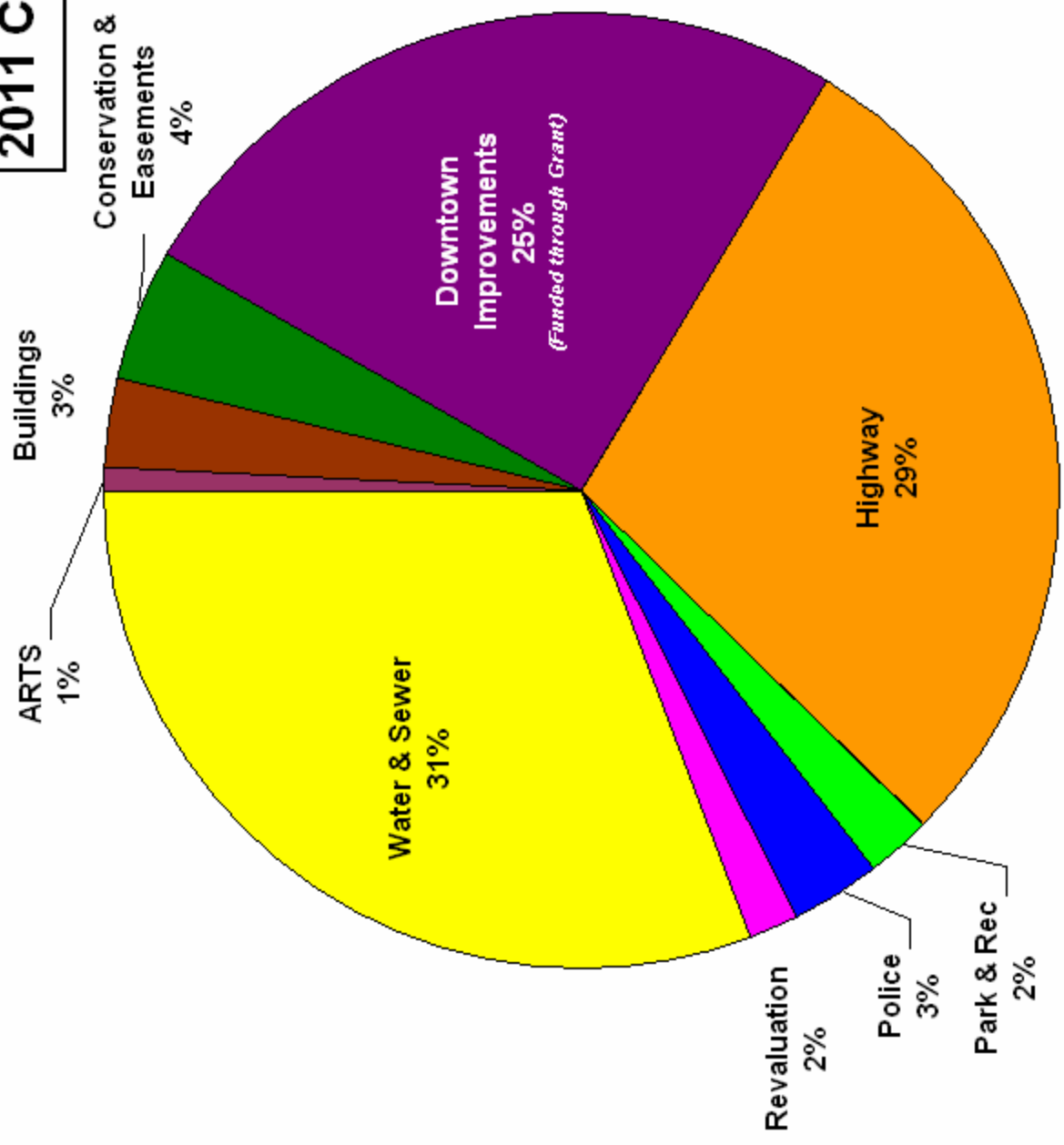
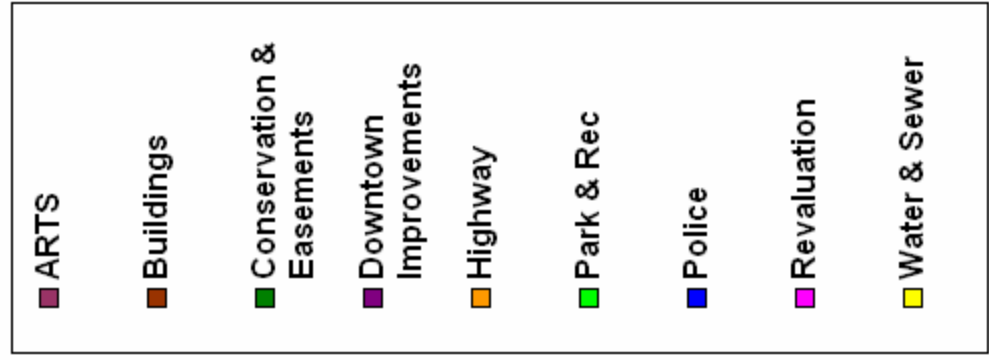


# 2010 CAPITAL REQUESTS

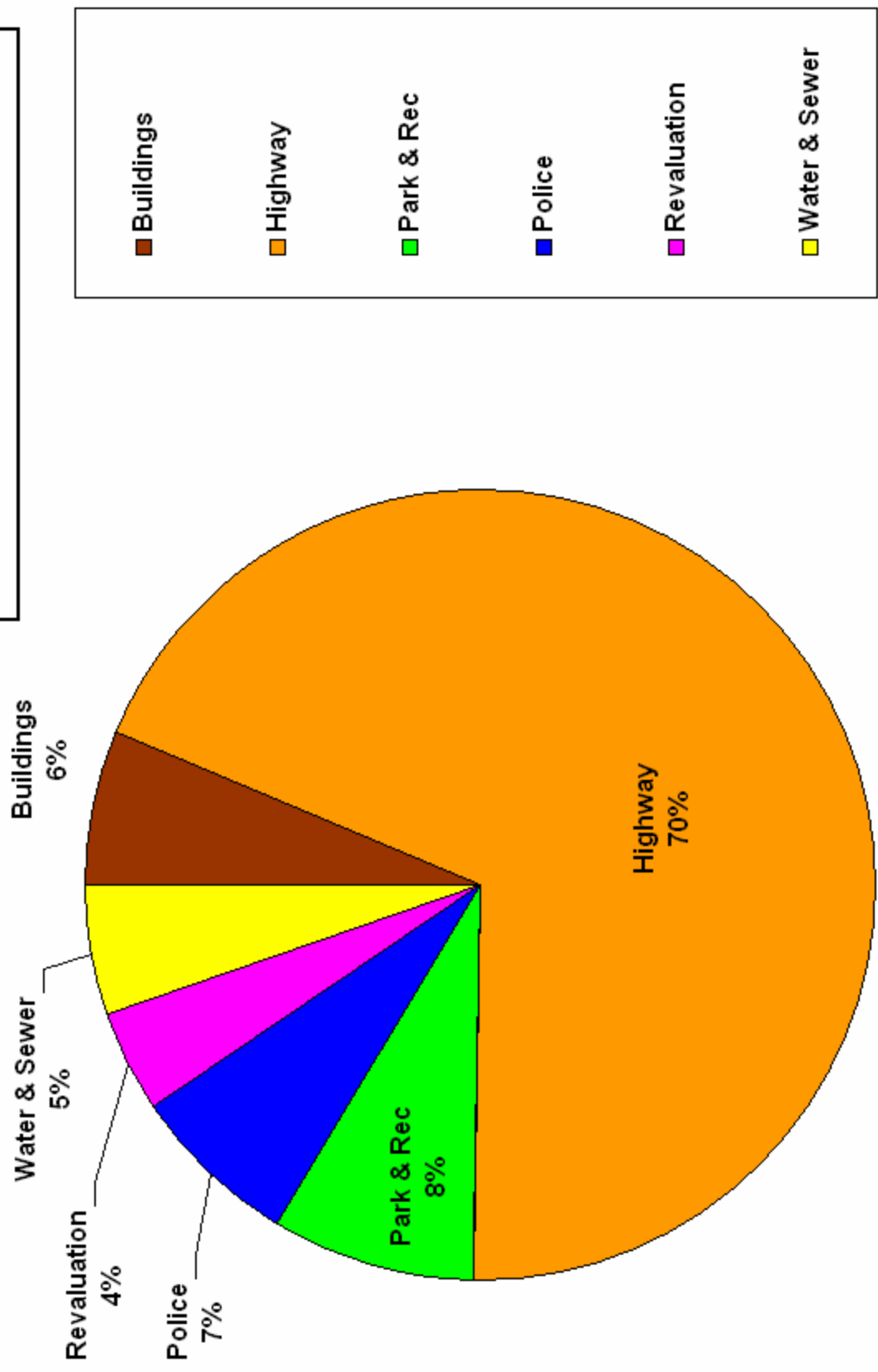


- Buildings
- Conservation & Easements
- Downtown Improvements
- Highway
- Park & Rec
- Police
- Revaluation
- Water & Sewer

# 2011 CAPITAL REQUESTS



# 2012 CAPITAL REQUESTS



# 2013 CAPITAL REQUESTS

Buildings  
5%

Revaluation  
5%

Police  
8%

Park & Rec  
25%

Highway  
57%

Buildings

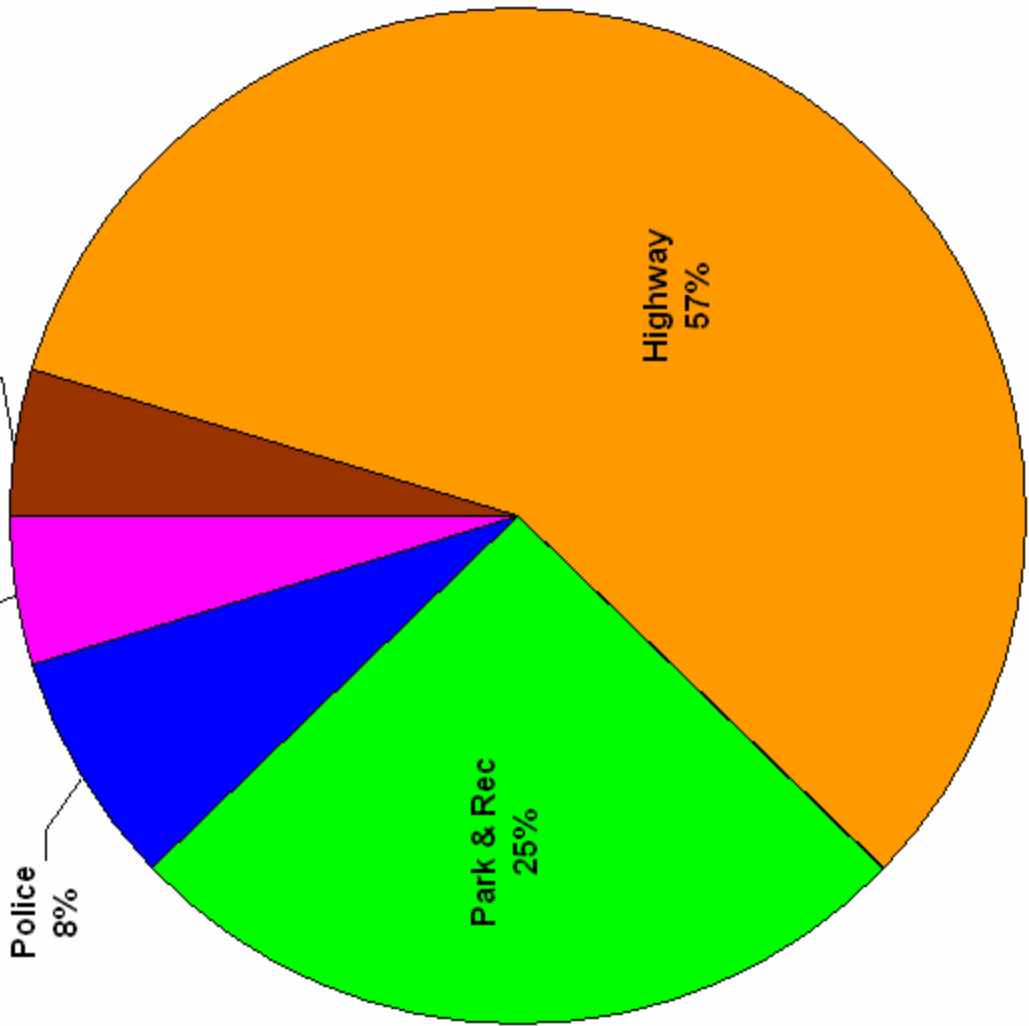
Highway

Park & Rec

Police

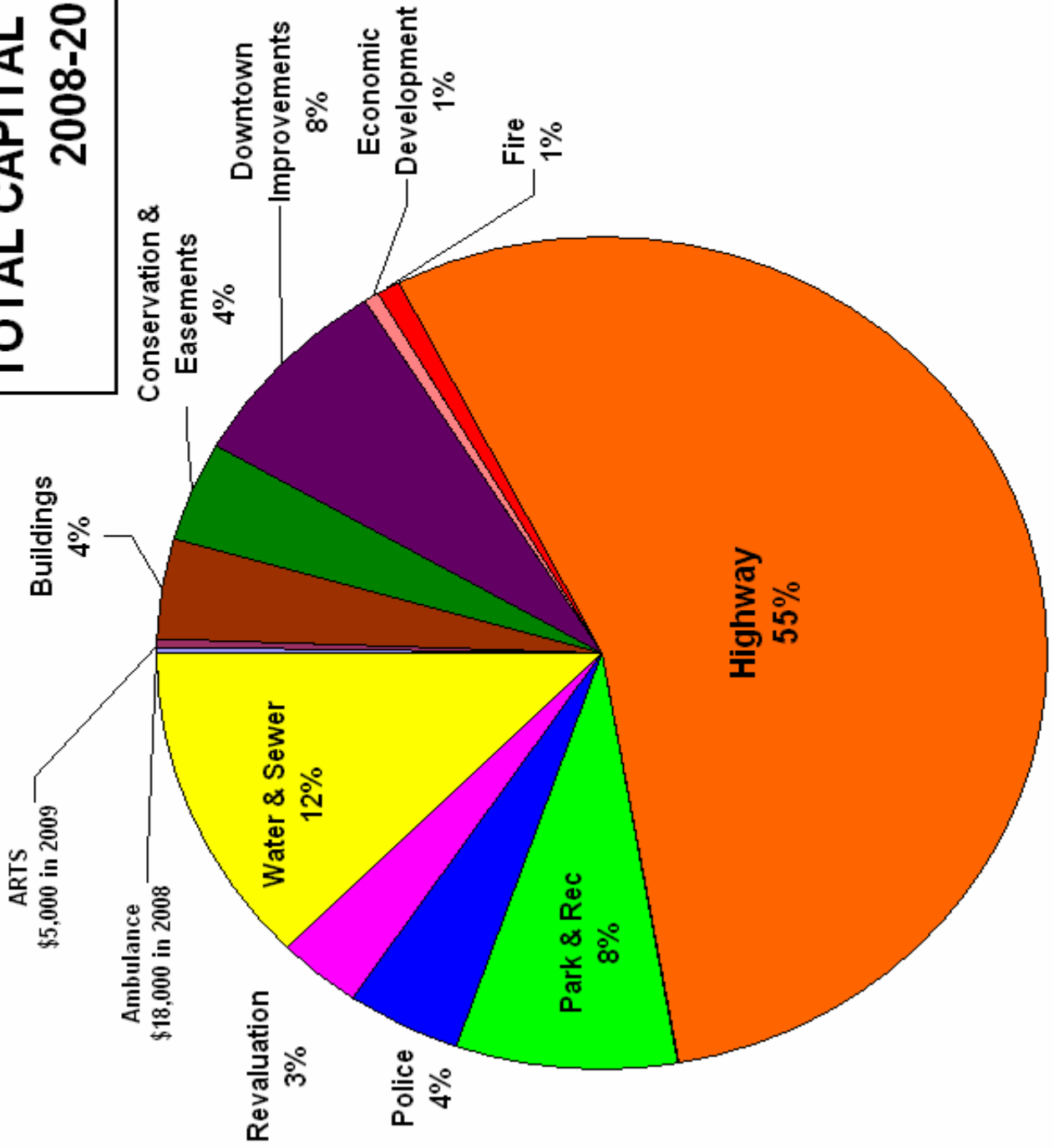
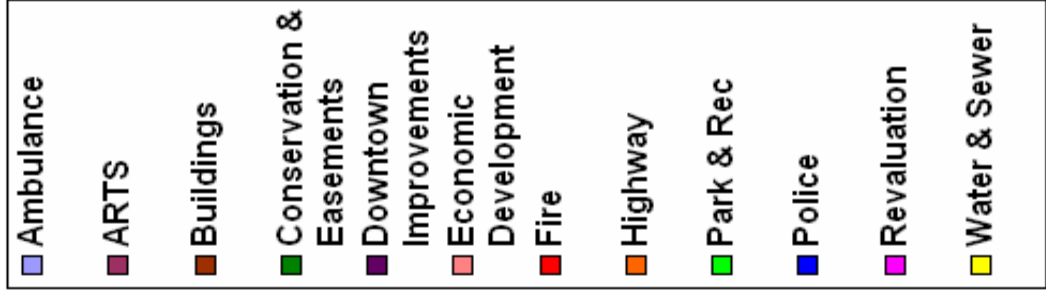
Revaluation

Water & Sewer





# TOTAL CAPITAL REQUESTS 2008-2013



ARTS  
\$5,000 in 2009

Ambulance  
\$18,000 in 2008