

VILLAGE OF ALTAMONT
REGULAR BOARD MEETING
April 04, 2017

Mayor Kerry Dineen
Trustee Nicholas Fahrenkopf
Trustee Madeline LaMountain
Trustee John Scally
Trustee Dean Whalen

Patty Blackwood, Clerk
Catherine Hasbrouck, Treasurer
Jeffrey Moller, Supt. of Public Works
Paul Miller, Altamont Fire Chief
Marijo Dougherty, Archives & Museum, Absent
Todd Pucci, Altamont Police Chief
Glenn Hebert, Building Inspector
Jason Shaw, Legal Counsel, Excused

General Public: 28

7:00 p.m.

Mayor Dineen called the meeting to order with the Pledge of Allegiance.

Installation of Village Officials Sworn in by Justice Hout

Honorable Kerry Dineen
Honorable Madeline LaMountain
Honorable Dean Whalen
Honorable John Scally
Honorable James Greene

Trustee Fahrenkopf made a motion seconded by Trustee LaMountain to approve resolution to adopt the proposed appointments, designations, schedules, personnel and financial procedures contained within the Organizational Agenda.

Roll Call: All in favor

Copy of Organizational Agenda included with Official Minutes.

PART I

One Year Term

Dean Whalen, Deputy Mayor
Patty Blackwood, Deputy Court Clerk
Kelly Best, Secretary, Planning Board & Zoning Board of Appeals

Four Year Term

Patty Blackwood, Clerk
Catherine Hasbrouck, Treasurer
Patty Blackwood, Recorder of Vital Statistics
Catherine Hasbrouck, Deputy Recorder of Vital Statistics
Kelly Best, Subregistrar of Vital Statistics

Five Year Term

Stephen Caruso, Member, Planning Board (2022)
John Huber, Member, Zoning Board of Appeals (2022)

PART II

Official Newspaper

Altamont Enterprise - Primary

Spotlight - Alternative

Official Banks

Key Bank – Altamont Branch, First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Kinderhook Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as official depositories of the Village of Altamont.

Authorize Mayor and Treasurer to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.

Authorize Mayor and Treasurer to sign checks on behalf of the Village.

Time & Place of Meetings

Village Board – 7:00 p.m. First Tuesday of each month and third Tuesday as needed

-June 6, 2017 meeting rescheduled to June 7, 2017

-July 4, 2017 meeting rescheduled to July 18, 2017

-August 1, 2017 meeting, if needed

-September 5, 2017 meeting rescheduled to September 6, 2017

Planning Board – 7:00 p.m. Fourth Monday of each month as needed

-December 25, 2017 meeting rescheduled to Monday, December 18, 2017 due to Christmas Day

Zoning Board of Appeals – 7:00 p.m. Second Tuesday of each month as needed

Mileage

Mileage rate coincides with Federal IRS approved rate per mile for reimbursement to Village employees when authorized to use their private vehicles on village business.

Bonds

For Officials and Employees to continue as last year

(\$50,000 Clerk/Treasurer; \$10,000 Employees)

Personnel Policy

To continue as written

Holiday Schedule

Approve holiday schedule for Village employees for FY 2017-18 per Schedule A.

Copy of holiday schedule included with Official Minutes.

Procurement Policy

To continue without change

2018 Organizational Meeting

First Tuesday in April 2018

Village Engineers

Designate Barton and Loguidice to serve as Village Designated Engineers for FY 2017-18.

Village Counsel

Designate Whiteman Osterman & Hanna LLP to serve as Village Designated Attorneys for FY 2017-18.

PART III

Training

Authorizing Mayor Dineen to approve meetings, conferences, and training seminars for employees that would benefit the Village and could include the following schools, conferences and seminars sponsored by New York State Conference of Mayors such as: Annual Training School; Fall Training School; Public Works Training School; Legislative Meeting; Winter Legislative Meeting; Office of the New York State Comptroller; Office of Court Administration; Public Works Training and Licensing, and the Albany County Division of Management and Budget technology classes.

Advance Payment of Claims

Authorize Village Treasurer to pay, in advance of audit, claims for public utility services, postage, hospitalization, freight and express charges, claims for petty cash, Senior Entertainment/Trips, JP Morgan Chase Bank (Water Principal/Interest bond payments), Manufactures & Traders Trust (Sewer Principal/Interest Bond payments), Wex Bank (Suntrak card), School & Property Taxes, NYS Municipal Workers Comp., Disability Insurance, Health Department Park Permits, MasterCard, and fees for officials and staff to attend meetings and schools approved by Mayor Dineen prior to the next scheduled regular board meeting.

Reports:

Mayor Dineen reported the Board of Trustees would like to invite the community to an event on April 9th honoring Mayor Gaughan for all of his achievements and to celebrate his retirement from the Village of Altamont.

Paul Miller, Chief Altamont Fire Department, submitted Chief's report for March. Copy of the report included with Official Minutes.

Jeffrey Moller, Supt. of Public Works, reported water main flushing has begun and yard waste collection will begin on April 17th. Mayor Dineen thanked Dept. of Public Works for putting up the Spring banners.

Glenn Hebert, Building Inspector, submitted Building Department Report. Copy of the report included with Official Minutes.

Trustee Whalen made a motion seconded by Trustee Fahrenkopf to approve the Treasurer's report; #20, #21 and transfer of funds as submitted.

Roll Call:

Trustee Whalen	In favor
Trustee LaMountain	In favor
Trustee Fahrenkopf	In favor
Trustee Scally	Abstain
Mayor Dineen	In favor

Motion Carried: 4 In favor/1 Abstain

Public Comment:

Lois Ginsburg, Long Grass Lane, reported the annual Green and Clean Day will be on April 22nd and volunteers are needed.

Kenneth's Army reported there will be a motorcycle ride to be held on June 3rd at Thatcher Park in memory of Kenneth White.

Public hearing at 7:17 p.m.

Patty Blackwood, Village Clerk, opened public hearing with reading of the Legal Notice to consider 2017-2018 Village Budget before final adoption.

Mayor Dineen reported this is the Village's preliminary budget that is being presented for approval this evening but not to be approved later than May 1st, by law. It's a result of two public budget workshops that were held in February and March. The budget contains no increase in Village taxes. Once again, Altamont has met the tax cap restriction enacted by the State. Mayor Dineen stated the Village is able to provide a 2% cost of living increase to all staff. A longevity program has been instituted for staff that takes effect as of January 2017. It's something that came out of the budget discussions last year. The Board has worked on it through the Fall and was able to include it in this budget. Mayor Dineen stated the General Fund is very healthy. The tax rate was kept flat. A couple of things that helped to keep the tax rate flat are the increased sales tax revenue and the Village is now receiving the property tax revenue from the annexation on Bozenkill Road.

Trustee Fahrenkopf reported it's great that the Village is able to put together a budget that has a cost of living increase that will adjust salaries to retain all the great employees. The Village has been able to budget for some expensive expenditures that are coming up and able to save some money for rainy days. The Village has been able to minimize the impact of minimum wage increases so that it doesn't hurt everyone but importantly has preserved the safety and services. The tax rate has been kept flat and the Village has a good reserve fund and has gone above and beyond what the State has mandated. Trustee Fahrenkopf stated overall, it's an excellent budget that was put together.

Trustee Whalen stated he missed the last budget workshop meeting and inquired what the two items were that had an increase in funding. Mayor Dineen stated there was a slight increase in the gardening line and the Altamont Free Library.

No comments from the public.

Trustee Whalen made a motion seconded by Trustee LaMountain to close the public hearing at 7:20 p.m. **Roll Call: All in favor**

Trustee Fahrenkopf made a motion seconded by Trustee Whalen to approve 2017-2018 Village Budget. **Roll Call: All in favor**

Trustee Whalen made a motion seconded by Trustee Fahrenkopf to approve of Standard Work Day Resolution of 6 hours per day for Village Clerk, Court Clerk, Administrative Assistant, and Parks Department for NYS Retirement System for reporting purposes. **Roll Call: All in favor**

Trustee Whalen made a motion seconded by Trustee LaMountain to approve of Standard Work Day Resolution of 8 hours per day for Department of Public Works and Police Department for NYS Retirement for reporting purposes. **Roll Call: All in favor**

Trustee LaMountain made a motion seconded by Trustee Fahrenkopf to approve resignation of John Scally, Planning Board member, effective April 3, 2017. Mr. Scally was elected as a Village Trustee on March 21, 2017. **Roll Call: All in favor**

Trustee Scally made a motion seconded by Trustee Whalen to approved acknowledging Mayor Dineen's appointment of Deborah Hext to the position of Planning Board member for the remainder of a five year term which expires on March 31, 2019. Position was previously filled by John Scally. **Roll Call: All in favor**

Trustee LaMountain made a motion seconded by Trustee Scally to approve 2017 Village Fee Schedule as follows:

- \$65 Bozenkill Summer Recreation Program
- \$ 3 Swim Fee for Resident
- Free Swim Fee for Resident 5 and under
- Free Swim Fee for Resident Senior Citizens
- \$ 5 Swim Fee for Non-resident
- \$ 1 Swim Fee for Non-resident 5 and Under
- \$ 1 Swim Fee for Non-resident Senior Citizens

Roll Call: All in favor

Trustee Whalen made a motion seconded by Trustee Fahrenkopf to approve authorizing Jeffrey Moller, Supt. of Public Works, to move forward with termination of water service on April 11, 2017, if payment is not received from the following delinquent non-residents: Joel Dowling, 933 Altamont Voorheesville Rd.; Bruce Stewart, 100 Shady Creek Lane; Joan Johnson, 705 Heather Lane; Steven & Susan Spaccarelli, 6407 Gun Club Road; Howard Gage, 102 Main Street; and Scott & Jodie Rutledge, 1129 Berne Altamont Road. **Roll Call: All in favor**

Trustee Whalen made a motion seconded by Trustee LaMountain to approve appointment of Sean Ralston, Guilderland, to part-time police officer position, not to exceed 20 hours per week at a salary of \$15 per hour per recommendation of Chief Todd Pucci. Position is probationary for a period of up to one year. After successful completion of probation, salary will be increased to \$16.00 per hour. **Roll Call: All in favor**

Trustee LaMountain made a motion seconded by Trustee Scally to approve request of Altamont PTA to hold annual garage sale along the streets of Altamont and Orsini Park on Saturday, May 6, 2017 from 9:00 a.m. to 4:00 p.m. **Roll Call: All in favor**

Trustee Whalen made a motion seconded by Trustee Fahrenkopf to approve of Board Minutes for March 7th and March 21, 2017. **Roll Call: All in favor**

Trustee Scally made a motion seconded by Trustee LaMountain to adjourn at 7:28 p.m.
All in favor

Respectfully Submitted,

Patty Blackwood
Clerk