

VILLAGE OF ALTAMONT
REGULAR BOARD MEETING
April 02, 2013

Mayor James M. Gaughan
Trustee William F. Aylward
Trustee Kerry Dineen
Trustee Christine Marshall
Trustee Dean Whalen

Patty Blackwood, Clerk
Catherine Hasbrouck, Treasurer
Jeffrey Moller, Temp. Supt. of Public Works
Mark Huggins, Altamont Vol. Fire Chief
Michael Moore, Legal Counsel

General Public: 25

7:00 p.m.

Mayor Gaughan called the meeting to order with the Pledge of Allegiance.

Trustee Aylward made a motion seconded by Trustee Dineen to approve resolution to adopt the proposed appointments, designations, schedules, personnel and financial procedures contained within Organizational Agenda. **Roll Call: All in favor**

Installation of Village Officials

Honorable Lesley Stefan
Honorable Dean Whalen
Honorable Kerry Dineen
Honorable James Gaughan

PART I

One Year Term

Patty Blackwood, Deputy Court Clerk
Kelly Best, Secretary, Planning Board & Zoning Board of Appeals

Four Year Term

Kerry Dineen, Deputy Mayor
Patty Blackwood, Clerk
Catherine Hasbrouck, Treasurer
Patty Blackwood, Recorder of Vital Statistics
Catherine Hasbrouck, Deputy Recorder of Vital Statistics
Kelly Best, Subregistrar of Vital Statistics

Five Year Term

Stewart Linendoll, Member, Zoning Board of Appeals (2018)
James Greene, Chairman, Planning Board (2018)
Michael La Mountain, Alternate Member, Zoning Board of Appeals (2018)
Timothy Wilford, Alternate Member, Planning Board (2018)

PART II

Official Newspaper

Altamont Enterprise - Primary
Spotlight - Alternative

Official Banks

Key Bank – Altamont Branch, First National Bank of Scotia, First Niagara Bank, Citizens Bank, J.P. Morgan Chase Bank, Kinderhook Bank, Pioneer Commercial Bank, NBT Bank and M&T Bank as official depositories of the Village of Altamont.

Authorize Mayor and Treasurer to invest Certificates of Deposit in any of the designated official depositories with a third party holding the securities.

Authorize Mayor and Treasurer to sign checks on behalf of the Village.

Time & Place of Meetings

Village Board – 7:00 p.m. First Tuesday of each month and third Tuesday as needed

-July 2, 2013 meeting rescheduled to Tuesday, July 16, 2013 at 7:00 p.m. due to Independence Day

-August 6, 2013 meeting, if needed

-September 3, 2013 meeting rescheduled to Thursday, September 5, 2013 at 7:00 p.m. due to Labor Day

-November 5, 2013 meeting rescheduled to Wednesday, November 6, 2013 at 7:00 p.m. due to Election Day

Planning Board – 7:00 p.m. Fourth Monday of each month as needed

-May 27, 2013 meeting rescheduled to Monday, May 20, 2013 at 7:00 p.m. due to Memorial Day

-December 23, 2013 meeting rescheduled to Monday, December 16, 2013 at 7:00 p.m. due to Christmas holiday

Zoning Board of Appeals – 7:00 p.m. Second Tuesday of each month as needed

Mileage

Mileage rate coincides with Federal IRS approved rate per mile for reimbursement to Village employees when authorized to use their private vehicles on village business.

Bonds

For Officials and Employees to continue as last year
(\$50,000 Clerk/Treasurer; \$10,000 Employees)

Personnel Policy

To continue as written

Holiday Schedule

Approve holiday schedule for Village employees for FY 2013-14 per Schedule A.

Procurement Policy

To continue without change

2014 Organizational Meeting

First Tuesday in April 2014

Village Engineers

Designate Barton and Loguidice to serve as Village Designated Engineers for FY 2013-14.

Village Counsel

Designate Young Sommer LLC to serve as Village Designated Attorneys for FY 2013-14.

PART III

Training

Authorizing Mayor Gaughan to approve meetings, conferences, and training seminars for employees that would benefit the Village and could include the following schools, conferences and seminars sponsored by New York State Conference of Mayors such as: Main Street; Annual Training School; Fall Training School; Public Works Training School; Legislative Meeting; Winter Legislative Meeting; Office of the New York State Comptroller; Office of Court Administration; Public Works Training and Licensing, and the Albany County Division of Management and Budget technology classes.

Advance Payment of Claims

Authorize Village Treasurer to pay, in advance of audit, claims for public utility services, postage, hospitalization, freight and express charges, and fees for officials and staff to attend meetings and schools approved by Mayor Gaughan prior to the next scheduled regular board meeting.

Reports:

Trustee Marshall, Stormwater and Sewer Committee member, reported work continues on the improvement project at the Wastewater Treatment Plant and Barton & Loguidice, Village engineers, are continuing to monitor the work.

Mark Huggins, 2nd Assistant Chief Altamont Vol. Fire Dept., reported 4 calls for the month of March. The following meetings were held this month: March 4th – AFD monthly meeting, March 11th & 25th – OSHA training, March 18th – truck night and April 13th – Red Cross Shelter Training. Mr. Huggins thanked everyone for their support at the Fireman's Ball.

Trustee Dineen made a motion seconded by Trustee Marshall to approve the Treasurer's report; #17, #18 and transfer of funds as submitted. **Roll Call: All in favor**

Jeffrey Moller, Temp. Supt. of Public Works, reported yard waste collection and water main flushing began April 1, 2013.

Public Comment:

Judi Dineen, Altamont Community Tradition, reported they are seeking new members. Ms. Dineen reported the 11th annual Green and Clean Day will be on April 27th and volunteers are needed.

Mayor Gaughan reported NYS Assemblymember Fahy and NYS Senator Tkaczyk will be at the Masonic Temple on April 6th to engage the public in conversation.

Public hearing at 7:17 p.m.

Michael Moore, Legal Counsel, opened public hearing with reading of the Legal Notice to consider 2013-2014 Village Budget before final adoption.

Mayor Gaughan reported the preliminary budget is a culmination of two months of budget workshops along with working with treasurer and trustees to shape and form the budget that is in place for this public hearing. Mayor Gaughan reported some important points he would like to make are that this budget represents the same tax rate as is currently in place. There isn't an increase in tax from the Village under this budget. However, it does allow for a 2% COLA increase to staff and it incorporates the Altamont Fire Department at the same budget as last year with some movement of monies into the surplus account to prepare for the purchase of future equipment. The Altamont Police Department is almost \$1,000 less than last year and this budget represents an increase of \$1,200 for the Altamont Free Library. The sewer budget, which is part of this preliminary budget, includes a notation for anticipated revenue that will pay for the long awaited court mandated update to the sewer system. In order to raise those taxes, in addition to fees, there will be a small increase added to sewer bills in October 2013 or April 2014. Currently estimating the semi-annual add-on of \$45 to help pay for the \$3.5 million loan the Village had to take out to update the thirty year old sewer system. Mayor Gaughan asked for any comments from the public.

No comments from the public.

Trustee Aylward made a motion seconded by Trustee Marshall to close public hearing at 7:20 p.m. **Roll Call: All in favor**

Trustee Aylward made a motion seconded by Trustee Dineen to approve 2013-2014 Village Budget. **Roll Call: All in favor**

Public hearing at 7:21 p.m.

Michael Moore, Legal Counsel, opened public hearing with reading of the Legal Notice to consider expending funds from the following Reserves to pay for the 2012 F-450 Plow Dump Truck purchased by Timothy McIntyre, former Supt. of Public Works, per his scheduled equipment replacement program. The purchase was approved at the July 17, 2012 Village Board meeting. The money will be transferred from the following Public Works Reserve funds: General Fund \$11,850, Water Fund \$20,000 and Sewer Fund \$20,000.

Mayor Gaughan reported item is on the agenda because Village is required by law to hold public hearing to transfer funds from reserve accounts. Mayor Gaughan asked for any comments from the public.

No comments from the public.

Trustee Marshall made a motion seconded by Trustee Dineen to close public hearing at 7:25 p.m. **Roll Call: All in favor**

Trustee Whalen made a motion seconded by Trustee Marshall to approve expending funds from the following Reserves to pay for the 2012 F-450 Plow Dump Truck purchased by Timothy McIntyre, former Supt. of Public Works, per his scheduled

equipment replacement program. The purchase was approved at the July 17, 2012 Village Board meeting. The money will be transferred from the following Public Works Reserve funds: General Fund \$11,850, Water Fund \$20,000 and Sewer Fund \$20,000.

Roll Call: All in favor

Trustee Aylward made a motion seconded by Trustee Dineen to approve authorizing Catherine Hasbrouck, Treasurer, to transfer \$30,000 from the General Fund to the Water Fund. **Roll Call: All in favor**

Trustee Dineen made a motion seconded by Trustee Aylward to approve permanent appointment of Jeffrey Moller to Supt. of Public Works effective April 2, 2013 at a salary of \$62,347 per annum. **Roll Call: All in favor**

Trustee Aylward made a motion seconded by Trustee Marshall to approve permanent appointment of Larry Adams, Jr., to Assistant Supt. of Public Works effective April 2, 2013 at a salary of \$53,000 per annum. **Roll Call: All in favor**

Trustee Dineen made a motion seconded by Trustee Whalen to approve hiring Anthony Diana, Schenectady NY, as full-time Public Works Laborer, at a salary of \$13.00 per hour, per recommendation of Jeffrey Moller, Supt. of Public Works. Position is probationary for a period of up to one year. **Roll Call: All in favor**

Trustee Dineen made a motion seconded by Trustee Marshall to approve request of Altamont PTA to hold annual garage sale along the streets of Altamont and Orsini Park on Saturday, May 4, 2013 from 9:00 am to 4:00 pm. **Roll Call: All in favor**

Trustee Aylward made a motion seconded by Trustee Marshall to approve Altamont Fire Department's participation in Altamont PTA annual garage sale on Saturday, May 4, 2013. **Roll Call: All in favor**

Trustee Dineen made a motion seconded by Trustee Marshall to approve resolution to increase fee of Bozenkill Summer Recreation Program from \$40 to \$50 per week. **Roll Call: All in favor**

Trustee Marshall made a motion seconded by Trustee Whalen to approve Proclamation to recognize and show appreciation to Neil Taber, former Village Justice.

Roll Call: All in favor

Copy of Proclamation included with Official Minutes.

Trustee Aylward made a motion seconded by Trustee Dineen to approve of Board Minutes for March 5, 12 & 20, 2013. **Roll Call: All in favor**

Trustee Marshall made a motion seconded by Trustee Aylward to adjourn at 7:35 p.m.
All in favor

Respectfully Submitted,

Patty Blackwood
Clerk