

Village of Altamont Planning Board
Regular Meeting
September 26, 2011

Stephen Parachini, Chairman
Steve Caruso
Kathy Glass
Kevin Clancy
James Greene

Kelly Best, Secretary
Dean Whalen, Village Liaison
Michael Moore, Village Attorney

Chairman Parachini called the meeting to order at 7:30 pm. The Board reviewed the minutes from July 2011. Board member Caruso made a motion to accept the minutes. Board member Glass seconded the motion. Roll call: Chairman Parachini – Abstained; Board member Van De Carr – Approved; Board member Glass – Approved; Board member Greene – Approved; and Board member Caruso – Approved.

Board member Glass made a motion seconded by Board member Caruso to correct the meeting date listed on the May 2011 minutes to read May 23, 2011 and to correct the date of the April Public Hearing to April 28, 2011 as referred to in the May 2011 minutes. All in favor.

Discussion was held regarding if Mr. Brown is authorized to represent Mr. Nadeau. The Board stated that they should really receive something in writing from Mr. Nadeau authorizing Mr. Brown to represent the applicant in front of the Planning Board. The Board felt that since the use requested was not listed, the matter should follow the same procedure as the request of Mr. Donato for a bottle redemption center.

Board member Greene made a motion that the Village of Altamont Planning Board refers the request of Mr. Nadeau to the Village of Altamont Zoning Board for an interpretation of the Village Zoning Law in regards to the unlisted use. Board member Clancy seconded the motion. All in favor.

The Board reviewed the application for a sign submitted by James Miller. The Board discussed the awning, discussed the use of brackets, reviewed the specifications listed on the documents provided, determined that it would be a hanging sign and that the size was well within the allowed specifications as outlined in the Village Code. There was discussion on including a minimum height from the ground to the bottom of sign. The Board reviewed Article 23 section b 1 and concluded that the sign was compatible with intentions of the law.

Board member Caruso made a motion that the Village of Altamont Planning Board approves the application request of James Miller for a sign permit for Desolation Road Studios located at 182 Main Street, Altamont, NY. The Village of Altamont Planning Board having reviewed Article 355 Section 25 B 1 b of the Village Code, determined that the sign is within the allowable limits, that James Miller has

paid the application fee, waived the tract/plot plan, that the sign will be mounted to the existing building, that it is to be mounted no lower than 9 feet from the ground and no higher than 20 feet from the ground as per Village Code. Board member Greene seconded the motion. All in favor.

Chairman Parachini discussed Bozenkill Estates. Mr. Romanski, the developer, has asked to withdraw the sub-division application and have the application fee refunded. After research, it was determined that no application fee was paid. The application fee would have been \$ 200. Mr. Romanski did pay \$ 6,500 to the Village Treasurer to set up the escrow account for engineering services associated with the sub-division review and hearing process. It was determined after research that the engineering firm did some review up to this date and had submitted a bill to the Village of Altamont for \$ 576. The bill was paid. It was determined also that no policy had been instituted on the returning of application fees. The Village Treasurer subtracted the application fees and the amount already charged for engineering fee from the escrow account and returned a check to Mr. Romanski for \$ 5,724.

Chairman Parachini discussed with the board the review of payments out of escrow accounts. There is no policy on how this is to be reviewed and approved.

Board member Greene made a motion that the Village of Altamont Planning Board should as a Board vote on all matters requiring or refunding of fees and escrow accounts relating to Planning Board actions. The Board will also review and approve all charges against escrow accounts. Board member Caruso seconded the motion. All in favor.

The Board asked if Mrs. Jahne submitted a copy of her lease and a sign permit application. The secretary for the Board was asked to call and see if the school had opened and ask Mrs. Jahne about the above items. The Board also instructed the secretary to contact Mr. Stone regarding the lighting at Key Bank and find out if they are in compliance.

Board member Caruso made a motion to adjourn the meeting at 8:07 pm. Board member Glass seconded the motion. All in favor.

Respectfully Submitted,

Kelly Best
Secretary